Minutes of a Meeting of the Public Works and Planning Committee

held at the Town Hall, Milford Haven

on Monday, 8th June, 2015 at 6:00 pm

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PRESENT

The Mayor (Councillor S. G. Joseph)

The Deputy Mayor (Councillor W. D. Elliott)

Councillors: E. R. Harries (Chairman) A. W. Eden

M. P. Rickard Mrs. C. Stevens

11. APOLOGIES:

Apologies for absence were received from Councillors J. W. Cole and C. A. Sharp. Apologies for absence were not received from Councillor Mrs. J. Hawkins.

12. APPOINTMENT OF CHAIRMAN:

Councillor M. P. Rickard advised that he had served his term of office as Chairman of this Committee as he had acted as Chairman in July and September 2013, and had been made Chairman in October 2013.

RESOLVED THAT Councillor E. R. Harries be

appointed Chairman of the Public Works and

Planning Committee for the ensuing year.

The Chairman, Councillor E. R. Harries, congratulated Councillor Rickard on the accomplished way that he had carried out his duties as the Chairman of the Public Works and Planning Committee.

13. APPOINTMENT OF VICE-CHAIRMAN:

Councillors M. P. Rickard and Mrs. C. Stevens indicated an interest in becoming the Vice-Chairman of the Public Works and Planning Committee. A vote was taken with Councillor M. P. Rickard receiving 3 votes and Councillor Mrs. C. Stevens 2 votes.

RESOLVED THAT Councillor M. P. Rickard

be appointed as Vice-Chairman of the Public

Works and Planning Committee for the ensuing

year.

14. MINUTES OF THE MEETING OF THE PUBLIC WORKS AND PLANNING COMMITTEE HELD ON 13TH APRIL, 2015:

RESOLVED THAT the Minutes of the Meeting of

the Public Works and Planning Committee held

on 13th April, 2015, be approved as a correct

record and that they be signed by the Chairman.

15. INFORMATION FROM THE MAYOR:

(a) Mayor’s Engagements:

Members were advised of the following engagement undertaken by the Mayor since the 20th May, 2015:-

21st May - Haverfordwest Town Council Mayor Making

and Luncheon

6th June (am) - Normandy Veterans Service

6th June (am) - Milford Haven Founders’ Day

6th June (pm) - Citizens’ Awards Ceremony at the Town Hall

7th June - St Davids Civic Service

(b) Casual Vacancy – Central Ward:

The Mayor advised that an election will be held on Thursday, 2nd July for the vacant seat on the Central Ward. There are two candidates – Rhys Evans (Independent) and Simon Jenkins (UKIP).

(c) Fish Festival:

Ms. Lucy James, the Marketing Manager from the Port of Milford Haven, has asked whether any Councillor would like to volunteer as Event Steward at the Fish Festival on Saturday, 27th June.

16. CEMETERY:

(a) Report:

RESOLVED THAT the Cemetery Report, as

presented by the Clerk for the months of

April and May, 2015 be accepted.

17. PLANS:

RESOLVED THAT the recommendations of

the Chairman of the Public Works and Planning

Committee (which have been made in consultation

with Members of the Public Works and Planning

Committee) in respect of the planning applications detailed on Pages 1 and 2 of the attached report

(see Appendix B) be approved.

18. APPLICATION FOR A NEW PREMISES LICENCE –

HAMILTONS, 41 & 43a CHARLES STREET:

Councillor M. P. Rickard, speaking as the former Chairman of the Committee, said that when Members were reviewing this application he had been informed that concerns had been expressed that alcohol could be served from 10:00 am, but this would appear to be standard in recent licensing applications.

RESOLVED THAT the Public Works and Planning

Committee supports the recommendation that this

application for a new premises licence be approved,

subject to the approval of the Dyfed-Powys Police and

the Licensing Authorities.

19. LICENSING ACT 2003:

Members discussed a letter from the Senior Licensing Officer, Public Protection Division, Pembrokeshire County Council, in which she advised that although the Licensing Team had regularly consulted with this Council in relation to licence applications for Premises Licences and Club Premises Certificates, due to a recent review of the Pembrokeshire County Council’s Data Protection processes it has become apparent that it is no longer possible to do so.

Statutory notices detailing the applications will still be displayed in the local papers and on a blue notice outside the relevant premises. The applications can be viewed by appointment at County Hall. Representations can still be made either by letter or email.

The writer concluded by stating that, if Members have any queries about licensing matters, an officer would be happy to attend a meeting to answer any questions.

A Member expressed concern that it appeared from this letter that this Council has been removed as a consultee. He felt that it was important not only that this Council is made aware of what licensing applications are being made, but also should have the right to comment on them, as Members did with planning applications.

The Chairman pointed out that reference is made in the letter to the data protection process, but there are no details given as to the way in which this contravenes any regulation.

RESOLVED THAT an officer from the Public Protection

Division is to be asked to attend the next meeting of

the Public Works and Planning Committee if available,

or, if not, the earliest they can attend.

20. WELSH GOVERNMENT CONSULTATION DOCUMENT – DEVELOPMENTS OF NATIONAL SIGNIFICANCE:

Members gave consideration to an email from an officer from the Planning Directorate, Welsh Government.

In the email the Planning Directorate stated that a consultation has been issued which seeks views on detailed proposals to establish a new system for the Welsh Ministers to process ‘Developments of National Significance’. Details of the consultation can be found on the Welsh Government’s consultation pages.

Responses to the consultation paper are invited by 12th August, 2015.

RESOLVED THAT the document be received.

21. MILFORD HAVEN WATERWAY RECREATION MANAGEMENT PLAN 2016 – FIRST DRAFT:

Members gave consideration to the Milford Haven Waterway Recreation Management Plan 2016.

RESOLVED THAT the document be received.

22. AFFORDABLE HOUSING SUPPLEMENTARY PLANNING GUIDANCE CONSULTATION 20 MAY TO 2 JULY 2015:

A letter was received from the Development Plans and Conservation Manager, Pembrokeshire County Council, in which she advised that the Pembrokeshire County Council is consulting on a revised Affordable Housing Supplementary Planning Guidance document between 20th May, 2015 and 2nd July, 2015.

The document provides guidance on the way in which the affordable housing policies in the Council’s adopted Local Development Plan (LDP) will be implemented.

The main changes introduced by the document are to clarify that the Council will prioritise the delivery of social and intermediate rented properties where affordable housing is required on market sites as a planning obligation. The document also establishes the Council’s preferred options where on-site provision of rented affordable housing cannot be delivered. It sets out the level of information that a developer should provide with a planning application, particularly in cases where viability testing is requested. It amends the cascade approach for marketing owned affordable housing properties and clarifies that only social or intermediate rented properties can be developed on exception sites. The percentage requirement for windfall development in settlements with housing allocations is also amended for some settlements.

A Member said that he had seen some statistics in relation to affordable housing and believed that they are out of date, because wherever he travels in Pembrokeshire there is evidence of new housing developments which are so new and recent that it would appear that the statistics relate to a period prior to these developments.

RESOLVED THAT a letter is to be written to the

Development Team, Pembrokeshire County Council,

stating that this Council has become aware of

numerous housing developments throughout the

County which is an indication of an increase in

the number of affordable homes, and asking

whether the Development Team is in receipt

of new information regarding affordable housing.

23. PEMBROKESHIRE COAST NATIONAL PARK AUTHORITY – ANNUAL IMPROVEMENT PLAN:

Members discussed a letter from the Business and Performance Manager, Pembrokeshire Coast National Park Authority, in which he advised that the Pembrokeshire Coast National Park Authority has produced an annual Improvement Plan. This is published in two parts with part 1 providing summary information of the work the Authority plans to undertake during the current financial year and a number

of statistics and comparisons of the work of the Authority. Part 2 which is usually published in October, provides a report on what was achieved during the previous year.

Part 1 has been approved by the Authority Members and is available on the National Park’s website.

RESOLVED THAT that information be received.

24. MR. M. GEORGE QGM:

Councillor M. P. Rickard said that he would like to send a letter of thanks to former Councillor M. H. George QGM for all the support he provided during Councillor Rickard’s Chairmanship of the Public Works and Planning Committee.

RESOLVED THAT a letter be sent to Mr. M. George

QGM thanking him for all his support and hard work

on behalf of the Public Works and Planning

Committee

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