Report of a Meeting of the Facebook Working Group

held at the Town Hall, Milford Haven

on Monday, 7th September, 2015 at 5.15 pm

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PRESENT

The Deputy Mayor (Councillor W. D. Elliott BA)

 Councillors: M. P. Rickard C. A. Sharp

 The Council’s Secretary, Ms F. Galliford, was also in attendance.

1. APOLOGIES:

 Apologies for absence were received from Councillors A. E. Byrne and M. J. Norman.

2. APPOINTMENT OF CHAIRMAN:

 It was RECOMMENDED THAT Councillor W. D. Elliott BA

be appointed as the Chairman of the Facebook

Working Group.

3. TO PROGRESS A FACEBOOK PAGE FOR THE MILFORD HAVEN TOWN COUNCIL:

It was RECOMMENDED THAT:

(i) the Facebook Account will be called

 “Milford Haven Town Council”;

(ii) the Chairman, Councillor W. D. Elliott BA,

 will be the Content Editor;

(iii) the Town Council staff will be responsible

for the administration of the Milford Haven

Town Council’s Facebook Page on a day

to day basis;

(iv) the Page will include a calendar of

Milford Haven Town Council meetings

and events arranged by the Council;

(v) there will be a ‘Meet Your Councillor’

 editorial on a monthly basis;

(vi) the Page will contain news and events

 relating to Milford Haven and will include

 any information which will be of benefit

 to the residents of the town;

(viii) the Group is to ask for co-option powers to

 include non-Council Members as part of

an ongoing review of the Facebook page.

4. DATE OF NEXT MEETING:

 It was RECOMMENDED THAT the next

 Facebook Working Group meeting will

 be prior to the Public Works and Planning

Committee on 8th October, 2015.

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