

At a Meeting of Pembroke Dock Town Council held at the Pater Hall, Pembroke Dock on Thursday, 10<sup>th</sup> November, 2005 at 6.30 p.m.

**PRESENT:**

Councillor R.G. Watts, Mayor  
D.T. Esmond, Mrs. P.E.M. Folland  
P.G. Gwyther, D.L. Jones,  
Mrs. V.M.J. Roach,  
P. Weatherall.

**IN ATTENDANCE:**

Ian. Jones, Town Clerk  
Mrs. S. Lowen, Committee Clerk

The meeting was opened with Prayer.

**96. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs. P. George, K. Higgs, and S. Perkins.

**97. MR. TED SANGSTER – CHIEF EXECUTIVE, MILFORD HAVEN PORT AUTHORITY**

Mr. Ted Sangster, Chief Executive of the Milford Haven Port Authority gave a presentation on the ongoing developments on the Milford Haven Waterway, which included Pembroke Port with reference to Irish Ferries and associated freight traffic problems, Cruise Ships, the Martello Quays Development, and LNG with particular reference to a Safety Management System and Risk Assessments.

Members expressed their concerns regarding the Martello Quays Development.

Mr. Sangster concluded his presentation by offering the help of the Port Authority with the production of the Pembroke Dock Town Guide.

The Mayor, Councillor R. Watts, thanked Mr. Sangster for his presentation and the help he had offered with the production of the Guide.

**98. MINUTES**

PROPOSED by Councillor D.T. Esmond  
SECONDED by Councillor Mrs. P.E. Folland

**RESOLVED –**

That the Minutes of the last meeting of the Council held on 13<sup>th</sup> October 2005 be adopted as circulated:

**99. MATTERS ARISING FROM THE MINUTES**

**(a) Minute 85(c) – Commemoration of Trafalgar Day**

The Mayor, Councillor R. Watts, reported that this service had gone very well.

**(b) Minute 85(e) – Update on Vandalism/Antisocial Behaviour in Pennar**

The Town Clerk reported that he had written to Pembrokeshire County Council and had also spoken to someone in the Lighting Department and Acting Inspector Jackie Blackmore. He believed some progress was being made to deal with improving the lighting and the antisocial behaviour in this area.

**(c) Minute 85(i) – Winter Carnival**

The Town Clerk reported that he was hoping to have the Christmas Lights erected in the town by 27<sup>th</sup> November. The Pump House would also have some Christmas Lights.

**(d) Minute 88(139) – Street Naming, Development off Military Road, Pennar, Pembroke Dock**

This matter was dealt with later in the meeting under item no. 193.

**(e) Minute 88(140(e)) – Top Ten Bingo Ltd, 30 Queen Street, Pembroke Dock**

The Mayor, Councillor Watts reported that he had made representations in his capacity as a representative of a County Councillor, and requested a modification of opening times and an exercise to be carried out regarding noise levels. He had also requested that the problem regarding parking in Queen Street be looked at. The result from the Licensing Committee was that the hours for the sale of alcohol had been reduced from that requested and that the observations made by the Town Council had not been taken into account as they were received outside the time limit.

The Town Clerk advised that the County Council had failed to deal with his interim reply prior to the time limit cut off date and therefore the decision could be subject to Judicial Review. He had written to the County Council about this and was awaiting a reply.

**(f) Minute 88(152) – Spring bulbs, etc.**

The Town Clerk advised that he had received a quote from Willowdale Flowers of £75 plus VAT for filling two tubs with spring bulbs, etc.

PROPOSED by Councillor D.T. Esmond  
SECONDED by Councillor Mrs. P.E. Folland

**RESOLVED-**

That the quote of £75 plus VAT per tub from Willowdale Flowers be accepted.

(g) **Minute 88(153) – Town Council Computer System**

The Town Clerk reported that he had received a quote of £1172.12 inclusive of VAT for the purchase of a laptop computer.

Members requested the Town Clerk to obtain additional tenders to present to the next meeting.

(h) **Minute 88(156) – Pembroke Town Trail and Information Signposting within the Town**

The Town Clerk reported that he had received an acknowledgement from the County Council and was awaiting a detailed reply.

(i) **Minute 91 – Play Areas**

Councillor Watts advised that he and Councillor Esmond had discussed this matter and needed to continue to work on it until they had something substantial with which to come back to the meeting.

**100. REPORT OF THE TOWN CLERK**

**163. Review Of Local Service Delivery In Wales**

The Town Clerk had received a letter from the National Assembly Government informing him that there was to be a review of all local public services, whether provided by local councils, health bodies, the voluntary sector, the police and fire authorities, or any other local public service. The Review group which is chaired by Sir Jeremy Beecham, had been asked to look at the following issues:-

- (a) how services are planned, designed and managed, including funding arrangements;
- (b) how the quality and effectiveness of service is measured and evaluated;
- (c) who is accountable for services and what information is provided to the public about them;
- (d) how managers in different sectors collaborate to plan and improve services, and how they engage with users and other stakeholders;
- (e) how individuals and communities are informed and consulted about local services, including both change proposals and the quality and effectiveness of what is already in place.

Comments were requested by 3 February 2006. The Town Clerk stated that this was an important issue and Members' views were sought as to the reply which should come from this Town Council.

The Town Clerk asked Members if they wished this item to be brought back to the next Town Council Meeting on 1<sup>st</sup> December to which they agreed.

**164. Consultation – Mid And West Wales Reconfiguration Of Acute Health Service**

The Town Clerk had received a letter from Ms. Christine Gwyther AM enclosing a copy of the Consultation Document called “The Case for Change”. Ms. Gwyther had asked that the Council considered the contents of the documents which he had enclosed. Any observations the Town Council wished to make should be submitted by 31 December 2005. The Town Clerk suggested that Members consider the documents and let him have any comments they wished to make in time for the 1<sup>st</sup> December meeting when the matter could be discussed again and a response could be prepared to meet the deadline.

**165. Planning Guidance**

**(a) Alterations and Extensions to Dwelling Houses**

**(b) A Model Design Guide for Wales – Residential Development**

**(c) Shopfront Policy and Design Guidance**

A draft copy of each guide was enclosed for members to peruse. The County Council sought Town and Community Council comments on the documents by 30 December 2005. The Town Clerk felt that these documents would undoubtedly help members when planning observations were sought and to this end it was important that they were given proper consideration such that a structured response was given to the issues raised. The Town Clerk suggested that members let him have their individual written comments by 24 November with the matter being listed for discussion/debate at the Town Council meeting to be held on 1 December.

**166. Appeal under the Town and Country Planning Act 1980 in respect of site at 2 Park Street, Pembroke Dock**

The Town Clerk had been informed that an enforcement appeal had been made to the Planning Inspectorate by Mr. and Mrs. Moseley in relation to A.J. Taxis operating from 2 Park Street. The appeal was to be decided on the basis of a public enquiry. The Town Clerk advised that if the Town Council wished to make any representations on the matter then these would need to be sent off by 30 November 2005. The issues involved a material change of use of 2 Park Street from a dwelling house to that of mixed use viz. dwelling house and taxi operating centre.

Members’ instructions were sought as to whether the Town Council wished to make representations and on what grounds. It was agreed that the earlier objections/observations to the County Council be re-iterated and conveyed to the Planning Inspector.

No further comments were made by Members.

**167. Current status of “The Green” area at Queen Street East Pembroke Dock**

The Mayor, Councillor Ron Watts, requested the Town Clerk to raise this issue with regard to the future community use of this area. The Mayor’s thoughts on the matter were attached as Appendix “A” and Members’ instructions were now sought as to what action should now be taken.

Following discussion it was

PROPOSED by Councillor D.T. Esmond  
SECONDED by Councillor Mrs. P.E. Folland

**RESOLVED-**

That the Town Clerk write to Pembrokeshire County Council expressing the Town Council's wish that all or part of this area should be kept as an open space for children to play.

**168. Provision Of Public Toilets Within Pembroke Dock**

Following the Town Council Meeting held on 1 September the Town Clerk was asked to make contact with the County Council about the matter. He enclosed for Members' attention at Appendix "B" copies of his letter and the reply from the County Council.

The Town Clerk requested Members to consider the response and let him know if they wished to take the matter any further.

Following discussion, it was

PROPOSED by Councillor Mrs. P.E. Folland  
SECONDED by Councillor D.L. Jones

**PROPOSED-**

That the Town Clerk should write a further letter to Pembrokeshire County Council indicating that Members believe that some of the premises in Pembroke Dock offering food/refreshment do not comply with the legislation and requesting Pembrokeshire County Council to carry out an inspection of these premises.

**169. Public Meeting Of The National Assembly Mid And West Wales Regional Committee**

The Town Clerk had been advised that the above committee would be meeting at the Queens Hall, Narberth between 1000 and 1230hrs on Friday 18 November. The meeting would focus on the topic "Health Challenge Wales". Any members interested in attending were requested to notify the Town Clerk.

**170. Training**

The Town Clerk advised Members that a day's course was being run by the Society of Local Council Clerks at the Aberavan Beach Hotel on Monday 5<sup>th</sup> December from 1030 to 1530hrs with the aim of keeping Clerks up to date with changes in legislation, etc. The cost of the day was £50 as the Town Council was not affiliated to the Society. It was suggested that a member of Council might have also wished to attend. The Town Clerk believed it would be useful at this juncture to attend subject to the Council's approval.

PROPOSED by Councillor Mrs. V.M.J. Roach  
SECONDED by Councillor D.L. Jones

**RESOLVED-**

That the Town Clerk attend the day's course run by the Society of Local Council Clerk at the Aberavan Beach Hotel on Monday 5<sup>th</sup> December.

**171. Publications/Reports Received**

The Town Clerk had received a copy of the Annual Report for 2004/05 of the Public Services Ombudsman's for Wales. This report was available for Members' inspection from the Town Clerk.

**172. Proposed Pembroke Dock Festival To Be Held In 2006**

Planned and Communities First were working together to plan a festival next year. The initial meeting had been held on Monday 7<sup>th</sup> November and the Mayor, who had attended, reported that it had been a very good meeting. A public meeting had been held in the Youth Centre in Bush Street which had been well attended. A further meeting had been arranged for Monday 14<sup>th</sup> November to be held in the Communities First building in Meyrick Street.

The dates for the Festival being considered were 19/20 June 2006.

**173. Dyfed Powys Annual Policing Plan 2006/7**

The Town Clerk had received a letter from the Police Authority seeking information/views about what Town/Community Council's would like to see as local policing objectives for the 2006/7 year. They had requested our top three local policing priorities for 2006/7.

Members' instructions were sought together with reasons why these had been suggested. Members agreed that the same priorities which were given last year were still relevant, i.e.

1. Reduce vandalism and anti-social behaviour
2. Tackle alcohol and drug related crime
3. More police presence in the area

The Town Clerk agreed to reply to the Police Authority informing them of these priorities.

The Mayor, Councillor Watts, asked if Members wished to request 2 placements to accompany the police on a Friday night shift in the town, to which Members agreed.

The Town Clerk agreed to write to Dyfed Powys Police requesting 2 placements.

**174. Letter received from Town Councillor Mrs. C. Harvey (Haverfordwest Town Council) concerning proposed service changes at Withybush Hospital**

The Town Clerk enclosed a copy of a letter which he had received from Mrs. Harvey in her capacity as Vice Chairman of the Save Withybush Action Team (Appendix "C"). Members were asked to note that the letters from the Consultant General Surgeon, Mr. D.K. Harries and the document "Core Acute Services" were designated as Confidential and should not be made available for wider publication without the written authority of the person writing the letter/document.

Councillor D. Esmond stated that he felt that some of the suggestions contained in these documents were appalling, especially as so many new workers in developments such as LNG were being employed.

Councillor P. Weatherall said that the first hour was critical to someone who had sustained a major injury and that travelling to another hospital outside Pembrokeshire would increase the risk.

Councillor D.L. Jones said that the Town Council should strongly support the hospital and believed that it was important to get the petition forms filled.

Members accepted that there may be a need for certain specialist operations/treatments to be centralised, however, they were concerned that should be no downgrading of facilities in the A and E Unit.

PROPOSED by Councillor D.T. Esmond  
SECONDED by Councillor D.L. Jones

**RESOLVED –**

That the Town Clerk write to the Pembrokeshire and Derwen Trust NHS stating that Members were very concerned that there should be no downgrading of facilities in the A and E Unit at Withybush Hospital.

**175. Pembrokeshire Coast National Park/Pembrokeshire County Council**

The Town Clerk had received correspondence from the joint bodies relating to the JUDP which had been subject to a Public Local Inquiry. It was anticipated that the Planning Inspectors' report would be published by the late autumn. A copy of the UDP Newsletter was held by the Town Clerk if members wished to have further information.

**176. Letter of complaint regarding the misuse of stones placed in the flower beds/borders at the Asda In The Flower Beds/Borders At The Asda Car Park**

In September of this year members will be aware that Mrs. R. Nevatte wrote to the Town Council about anti-social behaviour etc. by youths in the ASDA Car Park. The Town Clerk had received a letter from Mr. H. Dixon, the Car Parks Manager at Pembrokeshire County

Council, who had stated that the stone mulching in the grounds maintenance section was aesthetically better than the previous mulching and will not be replaced. The Town Clerk had spoken to Acting Inspector Jackie Blackmore at the Police Station and she would endeavour to ensure that they take advantage to target the CCTV on the area to identify culprits.

**177. Letter from Mayor of Haverfordwest regarding Haverfordwest Fire Station**

The Town Clerk attached as Appendix “D” a copy of the letter received from Town Councillor Alan Buckfield. Members had the opportunity to discuss the Fire Authorities’ plans at an earlier meeting when they were addressed by Senior Divisional Officer Bates.

Following discussion and a vote, it was

PROPOSED by Councillor P. Weatherall  
SECONDED by Councillor Mrs. V.M.J. Roach

**RESOLVED –**

That the Town Clerk should write to the Mid and West Wales Fire Authority to express the Town Council’s concerns at the change in night time cover at Haverfordwest Fire Station, and the loss of specialised equipment in this area.

**178. Provision of a Conference Delegate Hearing System in the Town Council Chamber**

The Town Clerk had received a quotation in respect of the installation of a hearing system in the sum of £6205.00 (excluding VAT) which would provide one Central Control Unit, eight delegate Units and two personal neck induction loops enabling hearing impaired persons to hear through their hearing aid. The Mayor, Councillor Ron Watts, updated Members on the equipment demonstration he attended.

Councillor D.L. Jones suggested that the Town Council contact Henry Johnson regarding the hearing system in St. John’s Church Hall, which has a hearing loop in every room.

Members agreed that the hearing system as demonstrated was not appropriate for the Council Chamber.

**179. Council Representation On Outside Bodies**

The Town Clerk had written to Members on 31st October asking for an update on Council Representation on Outside Bodies. Appropriate amendments would now be made.

**180. Application for a new premises licence – The First and Last, London Road, Pembroke Dock**

Councillor D.T. Esmond declared his interest in this matter, took no part in the discussion and did not vote.

The application consisted of the following:-

**Alcohol (on and off the premises)**

Monday – Thursday and Sunday	1000-2400
Friday and Saturday	1000-0100
Bank Holidays	1000-0130
New Year's Eve	1000-0230

**Darts and Pool, Live and Recorded Music, Dancing and Karaoke**

Monday – Thursday and Sunday	1000-2400
Friday and Saturday	1000-0100
Bank Holidays	1000-0130
New Year's Eve	1000-0230

The premises will be open to the public for the hours stated above with the exception of Bank Holidays when it will be open to 0200hrs.

There were no objections to this application.

**181. Application For Financial Assistance**

**(a) Macmillan Cancer Relief**

The Town Clerk had received an application from Macmillan Cancer Relief, South West Wales Office, enquiring if the Town Council would be prepared to make a donation to their work.

**RESOLVED –**

That Macmillan Cancer Relief be advised that they do not fall within the criteria of the Council's policy, i.e. organisations based in Pembroke Dock.

**(b) Torch Theatre**

A letter had been received from the Torch Theatre seeking a donation towards their work.

**RESOLVED –**

That the Torch Theatre be advised that they do not fall within the criteria of the Council's policy, i.e. organisations based in Pembroke Dock.

**(c) Pembroke Borough Silver Band**

Councillors D.T. Esmond and Mrs. V.M.J. Roach declared their interest in this matter, took no part in the discussion and did not vote.

A letter had been received from the Instruments Trust for the Band asking for a donation towards half the cost of the insurance of the instruments which this year comes to £398.75. An application for a similar amount had been made to Pembroke Town Council.

PROPOSED by Councillor P. Weatherall  
SECONDED by Councillor P.G. Gwyther

**RESOLVED-**

That the Town Council grant a donation to the Pembroke Borough Silver Band towards half the cost of the insurance of the instruments amounting to £199.38.

**(d) Stroke Association for Pembrokeshire**

The Town Clerk had received a letter from the Stroke Association for Pembrokeshire enquiring if the Town Council would be prepared to make a donation to the Pembroke Dock group which was organising a Christmas Lunch for their clients and volunteers.

Members requested the Town Clerk to write to the Stroke Association for Pembrokeshire asking for numbers attending the Christmas Lunch and to also request a copy of their Balance Sheet.

**182. Planning Applications**

The following applications had been received

<b>05/0816/PA</b>	Mohammed Anwar 3 <sup>rd</sup> Floor, Royal Mail 220-228 Penarth Road Cardiff CF11 8TA.	Outside 14 Trinity Road, Pembroke Dock SA72 6HR. Installation of Postman's Security Container.
-------------------	--	---

PROPOSED by Councillor Mrs. V.M.J. Roach  
SECONDED by Councillor Mrs. P.E.M. Folland

**RESOLVED-**

That the Town Council have no objection to this proposal.

<b>05/0817/PA</b>	Stoddart Tyres Ltd. The Garage, Tiers Cross, Haverfordwest.	Eastern Avenue, Waterloo Industrial Estate, Pembroke Dock – Construction of portal frame building depot and tyre fitting workshop.
-------------------	--	--

PROPOSED by Councillor D.T. Esmond  
SECONDED by Councillor Mrs. V.M.J. Roach

**RESOLVED-**

That the Town Council have no objection to this proposal.

**05/0826/PA** Barry Lake Lakeland House  
Lakeland House St. Patrick's Hill  
St. Patrick's Hill, Llanreath,  
Llanreath Pembroke Dock –  
Pembroke Dock Erection of one dwelling – outline

PROPOSED by Councillor D.T. Esmond  
SECONDED by Councillor Mrs. V.M.J. Roach

**RESOLVED-**

That the Town Council have no objection to this proposal subject to satisfactory access being provided.

**05/0829/PA** Mr. M. Perry 26 Charles Thomas Avenue,  
26 Charles Thomas Ave, Pembroke Dock –  
Pembroke Dock Erection of Conservatory

PROPOSED by Councillor P. Weatherall  
SECONDED by Councillor D.T. Esmond

**RESOLVED-**

That the Town Council have no objection to this proposal.

**05/0837/PA** Mr. Armstrong, 45 Park Street,  
45 Park Street, Pembroke Dock  
Pembroke Dock. Garage with storage are above  
to replace existing derelict garage.

PROPOSED by Councillor Mrs. V.M.J. Roach  
SECONDED by Councillor D.T. Esmond

**RESOLVED-**

That the Town Council have no objection to this proposal.

**05/0871/PA** Pembrokeshire and Derwen South Pembs. Hospital  
NHS Trust Fort Road, Pembroke Dock –  
Withybush Gen. Hosp. **Variation of Condition 2 of planning approval of 04/0214/PA by addition of external fire escape ladder.**

PROPOSED by Councillor Mrs. V.M.J. Roach  
SECONDED by Councillor D.T. Esmond

**RESOLVED-**

That the Town Council have no objection to this proposal.

**183. Planning Decisions**

The following decisions had been received:

- 03/1203/PA** Plot adjacent to 28 Treowen Road, Pennar, Pembroke Dock – Erection of Dwelling – **Approved**
- 05/0011/AD** Kwik Save Store, Llanion Park, Pier Road, Pembroke Dock – Erection of a sign – **Consent granted**
- 05/0255/PA** 1 Lewis Street, Pembroke Dock – Demolish existing 2 no garages and erect 1 no. dwelling – **Outline planning permission granted**
- 05/0287/PA** 3 Bentlass Terrace, Pennar, Pembroke – Erection of single storey extension – **Approved**

**101. SUPPLEMENTARY REPORT OF THE TOWN CLERK**

**184. Town Council Crest**

The Pembroke Dock Community Web Page contains the Town Council emblem which had been taken from a blazer badge. It was not the ideal original source for a digital picture. It had been suggested that the Crest be painted by an artist and then it could be reproduced more effectively for both computer and stationery purposes.

Members' instructions were sought as to whether costs should be sought from local artists.

Councillor D.L. Jones suggested George Lewis as an artist.

Councillor D.T. Esmond suggested that the Town Council give this as a project to Pembroke School "A" Level Arts Group and agreed to make enquiries with the school.

**185. Badges for Staff and Councillors for Civic Occasions etc.**

No member of the Council staff or Councillors has a name badge. To further the work of staff and Councillors when they are meeting the public in their official capacity The Town Clerk asked if it would be useful if such badges were purchased.

Members suggested that the Town Clerk requests prices for badges and bring this back to the next meeting.

**186. Invitation**

An invitation had been received from the Chairman of Pembrokeshire County Council for members of the Council and their partners to attend an informal buffet reception at Committee Room 2, County Hall, Haverfordwest on Tuesday 29<sup>th</sup> November commencing at 7.00pm. the Reception would also be attended by Pembroke Town Council Members.

**187. Report From Andrew Johnstone Regarding Town Council Computer system, etc.**

The Town Clerk enclosed a copy of Andrew Johnstone's report for members to peruse (Appendix "E"), and said that it would be important in the future that staff training was given to ensure Town Council staff were kept up to date with new technology.

**188. Pater Hall Community Trust**

A new licence under the Licensing Act 2003 had now been issued in respect of the Pater Hall effective from 23 November 2005. The Licence covered all the activities which were requested in the original application.

A Sub Committee of the Pater Hall Community Trust had met on Wednesday 9<sup>th</sup> November and the revised plans were now having further modifications made to them which would be discussed at the next meeting on Thursday 17<sup>th</sup> November.

With the re-organisation of the Trustees of the Pater Hall Community Trust viz reduction in Town Council members to 5, the Town Clerk said that it might be appropriate to make fresh representation to the Standards Committee of Pembrokeshire County Council in respect of the position of the Mayor, Councillor R.G. Watts.

Members agreed that this was appropriate and that the Town Clerk should write to the Standards Committee to advise them of the changes and to ask if this changed their decision.

**189. Application for a new premises licence, Station Inn, Hawkstone Road, Pembroke Dock**

Councillor D.T. Esmond declared his interest in this matter.

The Town Clerk had received notification from the County Council that a new Premises Licence application had been received in respect of the above premises. Despite telephone calls/e-mails the Town Clerk was still awaiting details of what was contained in that application.

**190. Pembroke Dock Christmas/Winter Festival**

The Town Clerk had been in regular contact with Pembrokeshire County Council as to whether this event required some form of Licence, and read out to Members an e mail he had received from Alun Williams, the Licensing Officer, who said that he 'would organise a meeting with the Police/Fire/Highways and yourself to discuss this event as soon as possible'.

The Town Clerk had assumed that all the arrangements made for the 2004 Carnival would be appropriate save that involving any procession of floats. At this stage he had not arranged any Karaoke etc. as this might constitute some form of entertainment provided by the Town Council which might need a Licence.

#### **191. Christmas Office Closure, etc.**

The Town Clerk asked Members to consider what period they wished the office to close over the Christmas and New Year period. He understood that the County Hall would be closed to the public from 28<sup>th</sup> December 2005 to 2 January 2006 (inclusive) although the Contact Centre would be open for telephone calls in this period.

Members agreed that the Town Council should adopt the same closure times as the County Council over the Christmas and New Year period.

The Town Clerk was asked by Members to arrange a Christmas Meal. Last year it was held at the Old Kings Arms in Pembroke and he was asked to make enquiries regarding an evening event there.

#### **192. Area Liaison Forum Meeting Held On Monday 31 October 2005**

The Town Clerk advised Members that the numbers attending this meeting had been small. The Mayor, Councillor R. Watts, said that the Pembrokeshire County Council representatives attended with neither the Minutes of the last meeting nor the Agenda for the present meeting and nothing had been carried through.

The Town Clerk stated that the following day he had telephoned Councillor P. Stock to say that it was the worst meeting he had ever attended, it was disorganised and despite having been sent questions in advance the County Councillors had been very poorly briefed and did not really address the issues.

#### **193. Street Naming**

The Town Clerk reminded Members of the ongoing correspondence between the Town and County Council on this issue. He attached a copy of his letter to the Leader of the County Council and his reply which had been received that morning (Appendix "F").

It was agreed to await the response from County Councillor Brian Hall or the Director of Transportation, Ian Westley and to bring this matter to the next meeting of the Town Council.

#### **194. Closing the gap – proposed restructuring of the Police Service**

The Town Clerk had received a letter from the Dyfed Powys Police Authority inviting a Town Council Representative(s) to attend a meeting to discuss the proposed restructuring of the Police Service in England and Wales. That Meeting would be held on Thursday 17<sup>th</sup> November at 1900hrs (7.00pm) at the Conference Centre, Withybush Hospital, Haverfordwest. In addition a questionnaire had been issued to Town/Community Councils and the Town Clerk sought Members' responses at the meeting in order to reply to the

questionnaire. Members responses to be individual questions were collated and would be used in the written reply.

#### **195. Display Cabinet Placed In Foyer**

The Town Clerk advised Members of the new Display Cabinet in the Foyer. He asked for an indication as to what items should be displayed for sale. The current list of items was as follows:-

Pembroke Dock Town Council Ties	£6
Pembroke Dock Town Council Ladies Scarves	£3
Pembroke Dock Town Council Pin Badges	£6
Pembroke Dock Town Council Blazer Badges	£6
Pembroke Dock Town Council Sunderland Plates	£18
Videos "What's your Hurry"	£3
Publications PD Days	£3
Publications Tales of Old PD	£3

Members advised that only the last three items listed should be for sale.

#### **196. Planning Applications**

The following applications had been received:

05/0890/PA	KMC (Pembroke) Ltd c/o Macob, Ynysbridge Court, Gwaelod-y-Garth Cardiff CF15 9SS	Pembroke Dock Community School Bush Street, Pembroke – Extension to provide an additional classroom and lobby.
------------	---	---

Councillor D.L. Jones declared his interest in this matter, took no part in the discussion and did not vote.

PROPOSED by Councillor D.T. Esmond  
SECONDED by Councillor Mrs. P.E. Folland

**RESOLVED-**  
That the Town Council have no objection  
to this application.

05/0903/PA	Mr. and Mrs. Pullin, 18 St. Mary's Road Pembroke Dock.	18 St. Mary's Road, Pembroke Dock – Erection of Single Storey Extension.
------------	--	--

PROPOSED by Councillor D.T. Esmond  
SECONDED by Councillor Mrs. P.E. Folland

**RESOLVED-**  
That the Town Council have no objection  
to this application.

05/0765/PA	Simon Mills 7 Devonshire Road, Llanion Park, Pembroke Dock	Plot off Victoria Road, Llanreath, Pembroke Dock – Erection of two dwellings
------------	---	---

PROPOSED by Councillor Mrs. V.M.J. Roach  
SECONDED by Councillor D.T. Esmond

**RESOLVED –**

That the Town Council have no objection  
to this application subject to satisfactory access  
being provided.

05/0772/PA	Andrew Waterman 27 Waterloo Road Pembroke Dock	27 Waterloo Road, Pembroke Dock – <b>No objection</b>
------------	--	---

**102. REPORT OF THE FINANCIAL OFFICER**

**17. Accounts for half-year ended 30<sup>th</sup> September 2005**

For the information of Members a copy of the Receipts and Payments for the half-year ended 30<sup>th</sup> September, 2005 was attached together with details of the expenditure, the estimate for the year and the probably expenditure to year end.

In Section 4 – Pater Hall, rent of £14,000 had been erroneously paid to Pater Hall Community Trust. Repayment of £7,000 had now been received.

The Town Clerk suggested that consideration of the Accounts should be deferred until the next meeting on 1<sup>st</sup> December 2005 to which Members agreed.

**18. Payment of Accounts**

The following accounts were submitted for approval of payment:

94	The Consortium – Pens	£5.29
95	British Telecom – Line Rental	£48.35
96	Postage by Phone – Postage	£50.00
98	Konica Minolta – Photocopying	£85.08
99	Mrs. A.J. Hart – Donation (Jordan Hart – National Badminton Squad)	£100.00
100	The Hean Castle Estate – Christmas Tree	£122.50
101	Pembroke Dock Old Peoples Welfare Committee – donation	£550.00

The Town Clerk requested the following additional accounts be submitted for approval of payment:

102	Pitney Bowes – Maintenance of Postage	£11.74
103	Pembrokeshire County Council – Display Cabinet	£323.12
104	Moonlight Blue ICT Project – Computer Support	£221.25
105	Lowless and Lowless – Fees – Pater Hall Lease	£2,365.00

PROPOSED by Councillor D.T. Esmond  
SECONDED by Councillor P. Weatherall

**RESOLVED-**

That Account Nos. 94-105 be approved for payment.

**19. Transfer – Salaries and Wages**

The sum of £4415.94 had been paid out of the Imprest Account in respect of Salaries, Wages, Tax and N.I. paid during the month of October, 2005.

**103. REVISED STANDING ORDERS AND MEMBERS' CODE OF CONDUCT**

This matter was deferred to the next meeting on 1<sup>st</sup> December 2005.

**104. PRIVATE AND CONFIDENTIAL**

PROPOSED by Councillor D.T. Esmond  
SECONDED by Councillor P.G. Gwyther

**RESOLVED-**

That the public and press be excluded from the Meeting under the Public Bodies (Admission to Meetings) Act, 1960.

**105. MINUTES OF A COMMERCIAL IN CONFIDENCE MEETING**

PROPOSED by Councillor D.T. Esmond  
SECONDED by Councillor P.G. Gwyther

**RESOLVED-**

That the Minutes of the Commercial in Confidence Meeting held on 13<sup>th</sup> October 2005 be adopted as circulated.

**The meeting ended at 2150hrs.**

---

**Mayor**

