

At a Meeting of Pembroke Dock Town Council held at the Pater Hall, Pembroke Dock on Thursday, 5th January, 2006 at 6.30 p.m.

PRESENT:

Councillor R.G. Watts, Mayor
Councillors D.T. Esmond, Mrs. P.E.M. Folland,
Mrs. C. Fortune, Mrs. P.E. George, P.G. Gwyther,
K.C. Higgs, D.L. Jones, S. Perkins, P. Weatherall

IN ATTENDANCE:

Ian Jones, Town Clerk
Mrs. S. Lowen, Committee Clerk

The meeting was opened with Prayer.

120. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs. J. Rees, Mrs. V.M.J. Roach

121. PRESENTATION GIVEN BY FUNKY FORUM

Sian Thomas attended the meeting together with two of the young people from Funky Forum, a young people's group who are currently based in the Youth Centre. They gave Members an update on some of the activities which had been organised during the year, which included the production of a "What's on Guide" booklet which had been compiled and printed by the young people and a training programme which had been held in Stackpole in June 2005 which had been attended by 15 young people and staff. The two young people that attended the meeting spoke of the benefits of being a member of this group and hoped that Council would help support them in planning for future events and 'days out'. Sian said that future updates would take place so that there would be continued liaison between the group and the Town Council. The Group invited members of the Town Council to one of their weekly meetings and the Mayor said he hoped to take up the offer shortly.

The Mayor thanked Sian and the young people for their informative presentation.

122. MINUTES

PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor Mrs. P.E.M. Folland

RESOLVED-

That the Minutes of the last meeting of the Town Council held on 1st December 2005 be adopted as circulated.

123. MATTERS ARISING FROM THE MINUTES

(a) Minute 108(a) – Vandalism/Antisocial Behaviour in Pennar

Councillor Mrs. C. Fortune reported that that despite their promise there had been no contact from the police and no representative of the police had attended the last community meeting in Pennar.

(b) Minute 108(f) – Current status of “The Green” area at Queen Street East Pembroke Dock

The Town Clerk advised that Pembrokeshire County Council had replied to his letter. This matter was included as item 222 of the Town Clerk’s Report of this meeting and a copy of the reply was attached as Appendix A.

(c) Minute 108(m) – Pater Hall Community Trust

The Town Clerk advised that the next meeting of the Standards Committee in respect of the letter sent concerning Councillors’ membership of the Pater Hall Community Trust would be held some time in January.

(d) Minute 108(n) – Pembroke Dock Christmas/Winter Festival

Councillor Mrs. P.E. George reported on the Winter Festival activities which had gone well, despite some people being disappointed that there had not been a carnival. However, the fireworks display had been successful and had been much enjoyed. She said that there was a need to start planning earlier next year to enable more events to be organised for next year’s Winter Festival.

(e) Minute 108(o) – Street Naming

The Town Clerk reported that a letter had been handed in by Councillor Brian Hall regarding this item in response to the letter sent by the Town Clerk.

Members agreed that this letter failed to address the issues which had been raised in the letter sent by the Town Clerk. Members were of the view that the current procedures adopted by the County Council needed to be revised since there was a perception that decisions on street naming were not fairly determined in accordance with the principles set out in Administrative Law.

Following discussion, it was

PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor K.C. Higgs

RESOLVED-

That the Town Clerk write again to Pembrokeshire County Council requesting a copy of para. 5.2 of the County Council’s Constitution and asking for the written reasons why the Director decided to opt for the name of Ridgeway Close rather than the

Town Council's choice since this was not recorded on the documentation provided by the County Council.

The meeting was suspended at 1905hrs for the presentation given by Sergeant Mike Anthony and PC Jo Thompson.

124. PRESENTATION GIVEN BY SERGEANT MIKE ANTHONY AND PC JO THOMPSON – DYFED POWYS POLICE

A short question and answer session took place and Members had the opportunity of asking the Police representatives their queries. Sergeant Anthony noted any queries that he could not answer and promised to deliver the answers as soon as possible. Topics discussed included: Antisocial behaviour in Pennar and lack of police representation at Community Meetings to which they had been invited; Police Community Officers ; CCTV Cameras; ASBOs.

The Mayor thanked Sergeant Anthony and PC Thompson for their attendance at the meeting.

The meeting resumed at 1930hrs

125. MATTERS ARISING FROM THE MINUTES

(a) Minute 110 – Review of Local Service Delivery in Wales

This item had been brought forward from the Town Council Meeting held on 10th November 2005 in which comments had been requested by 3 February 2006 regarding a letter from the National Assembly Government which notified that there was to be a review of all local public services, whether provided by local councils, health bodies, the voluntary sector, the police and fire authorities, or any other local public service.

Members of the Council believed that there was scope for the responsibilities of Town / Community Councils being extended to include the following areas:-

- (a) Upkeep and provision of Cemeteries and Parks
- (b) Street Cleaning in Town and Community Council Areas
- (c) Upkeep and provision of Playgrounds and Sports Fields
- (d) Provision of Tourist Information within the Town / Community
- (e) Encouragement of the Arts
- (f) Upkeep and Provision of Car Parks together with the enforcement of parking restrictions within a Town / Community Council area.

The Town Council thought that these functions could be delegated from County Council responsibility provided that the necessary funding given to County Councils from the National Assembly also came with the work.

The Town Council believed that there was a need for County and Town / Community Councils to work in a more meaningful and co-operative way. There was a feeling that at present the County

Councils pay lip service to Town / Community Councils. There needed to be a true partnership between both sectors with better communication so that Town and Community Councils were no longer perceived as minor players in effecting improvement in services.

PROPOSED by Councillor D.L. Jones
SECONDED by Councillor D.T. Esmond

RESOLVED-
That the Town Council should send a response to the National Assembly Government accordingly.

(b) Minute 112 – Guidance Concerning Planning Applications

Councillor S. Perkins asked for it to be noted that she had not declared an interest in this matter.

(c) Minute 114(199) – Resignation of Town Councillor

The Town Clerk advised that advertisements regarding this vacancy had been issued on 3rd January 2006.

(d) Minute 114(201)(a) – Applications for Financial Assistance – Age Concern

Following discussion regarding the criteria for applications for financial assistance, it was

RESOLVED-
That Age Concern be advised that they do not fall within the criteria of the Council's police, ie. organisations based in Pembroke Dock.

The Town Clerk reported that in November 2004 a grant had been made to Age Concern on the basis that they held regular surgeries at the Library.

The Town Clerk also suggested that the policy regarding Applications for Financial Assistance should be reviewed in time for the new budget in April 2006, to which Members agreed.

(d) Minute 115(204) – Town Council Telephone System and Storage Facilities

The Town Clerk reported that the Answerphone had been installed and was being used in the Town Council Office.

(e) Minute 115(205) – Tourism Information Signs within Pembroke Dock

The Town Clerk reported that he had been in touch with Broxap Ltd, who were the company approved by the County Council, and had received a quote of £7282. Townscape Heritage Initiative were prepared to consider a grant of 50%. There would also be an additional cost for the installation of sign posts and maintenance costs.

Following discussion, it was

PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor P.G. Gwyther

RESOLVED-

That the Town Council should proceed with this and advise Townscape Heritage Initiative accordingly.

(f) Minute 115(206) – Fly-Tipping in Pembrokeshire

Following the letter from Simon Preddy who had been appointed the Fly-Tipping Officer for Pembrokeshire, Members agreed that they would like him to attend a future Town Council Meeting.

126. REPORT OF THE TOWN CLERK

211. Town Council Computer System

The following quotations had been obtained for a Laptop Computer which would ‘link in’ with the two existing computers and the laptop recently purchased by the Pater Hall Community Trust:-

Evesham Technology	£1172.12
Dell	£1450.42
Completely PC	Offer to tender was declined

Members were advised that these figures might change slightly since they were obtained before Christmas.

PROPOSED by Councillor S. Perkins
SECONDED by Councillor D.T. Esmond

RESOLVED-

That the quotation from Evesham Technology be accepted.

212. Future of Tourism Committee

The Town Clerk noted that this Committee met normally during the day, usually starting at about 1030hrs but that attendance was small. Members were asked to consider whether there were any ways that attendance could be improved. In addition, Members were asked to consider whether there should be any other Committees of the Council and who should serve on them.

Members agreed that future meetings should be arranged for Thursday evenings to see if attendance improved.

213. Continental Market

The Town Clerk had been approached by Traditional Market Ltd. of Liverpool who were interested

in arranging a Continental Market in Pembroke Dock during 2006. This organisation had been in existence since 1992 dealing with Food and non Food products from traders who come from Holland, Belgium, Germany, Italy, etc. The market would require space of between 140 and 200 metres and would need to be near the Town Centre. The Traders would operate for between 1-4 days and would prefer to include a weekend.

PROPOSED by Councillor S. Perkins
SECONDED by Councillor D.T. Esmond

RESOLVED-

That the Council invite the Continental Market to Pembroke Dock, preferably to coincide with the Summer Festival Week in June.

214. Construction of Shared-Use Pathway -London Road to Western Way

The Town Clerk had received notification that work would commence on 9 January 2006 and would last 10-12 weeks. The work involves widening the existing footway between 43 London Road and the ASDA Supermarket.

215. Renewal of Membership

The Town Clerk advised Members that the Town Council was a Corporate member of the Pembrokeshire Rail Travellers Association. Membership Fee for the year is £10 (Royal Mail Communication) and £5 Electronic. The Town Council was able to receive information by e-mail and if membership were to be renewed this system was to be preferred.

PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor P. Weatherall

RESOLVED-

That membership of the Pembrokeshire Rail Travellers Association be renewed at a cost of £5 which would enable information to be received by e-mail.

216. Pembrokeshire Coast National Park/Pembrokeshire County Council Joint Unitary Development Plan – Inspectors Report

Councillor S. Perkins declared her interest in this matter.

The Planning Inspectors draft report on the above plan had been received by the National Park/County Council and could be viewed on the web. The report contained over 600 pages and once the Inspectors' report had been considered then the formal plan was likely to be adopted and published in Mid 2006. This Council made no representations at the time and Members might wish to consider the Inspectors observations.

The matter was brought to Members' attention.

217. Rights Of Way Improvement Plan For Pembrokeshire (National Park And Pembrokeshire County Council Initiative)

The Town Clerk had received a letter from the joint authorities enclosing a copy of the Consultation Paper in respect of this initiative. Members had been provided with a copy. Any comments need to be received by the National Park/Pembrokeshire County Council by 28 February 2006.

Members agreed that this matter should be discussed at to the next meeting of the Town Council on 26th January 2006 so as to give time for full consideration.

218. Representation On The Louisa Saunders Trust

The Town Clerk had been informed by the Secretary for the Trust, Mr. Dilwyn Davies, that the Town Council had two representatives on this body. Mr. Walford Davies had died and Mrs. Williamson wished to retire from the Trust. Council was requested to make two new nominations.

Councillor D.T. Esmond and Councillor Mrs. P.E. George agreed to be the two Town Council representatives on the Louisa Saunders Trust.

219. Schools In Bloom Competition

Members were reminded that Pembroke Town Council had appointed a Sub Committee to consider a new policy in respect of the current Schools in Bloom competition which formed part of that Council's Pembroke in Bloom competition. The letter from Pembroke Town Council stated:-

“Both towns have seen the closure of Albion Square School and Golden Manor School, which leaves Pembroke with two schools and Pembroke Dock with four schools, but I understand that Pennar Infants is due to join with Pennar Junior. Pembroke Dock Community School only entered the competition in the first year it was opened, and Pennar Infants has never entered and Pennar Junior did not enter this year.

In view of the above, the fact that the same schools win each year, our sub-committee recommended that the two Pembroke Schools should be included in the commercial class of the Pembroke in Bloom competition. In addition, to try and encourage more pupil participation it was suggested that we invite the pupils of the two schools to participate in a sunflower competition, to see who can grow the tallest, with certificates awarded to the winning pupils.

The recommendations were ratified by full Council and we would therefore be pleased to have your Council's observations on the matter.”

Members instructions were sought as to what reply to give and whether this Town Council wished to organise a “Pembroke Dock in Bloom” competition.

Members agreed that the question of whether a “Pembroke Dock in Bloom” competition should be held involving traders in the town should be referred to the Tourism Committee.

PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor Mrs. P.E. George

RESOLVED-

That Pembroke Dock Town Council support the recommendation of Pembroke Town Council in that the two Pembroke Schools be included in the commercial class of the Pembroke in Bloom Competition.

PROPOSED by Councillor S. Perkins
SECONDED by Councillor P. Weatherall

RESOLVED-

That Pembroke Dock Town Council supported the suggestion of a ‘Sunflower Competition’ to be organised for the pupils of schools in Pembroke Dock and that the Tourism Committee would be asked to publicise this.

220. Pembroke Dock Community Website.

The Council were reminded that there was a small group comprising of members of the Community, the Chamber of Trade and the Town Council who had been over the past few years improving the web site provision for the town. Mr Andrew Johnstone together with Mr Graham Roberts had spent a lot of voluntary time updating information and making the website a “living document”. The History section had been rewritten by Mr. John Davies and was in the process of being placed on the web. The Committee would like to make a formal presentation to the Town Council and to this end the Town Clerk had tentatively invited them to the meeting to be held on 26th January 2006.

The Committee were also asking if the Town Council would be willing to support their work with a financial donation. At present the Council support their work by paying for the three internet domain names which contain the Pembroke Dock town information, however, there were other costs which have to be met.

The Town Clerk suggested that Members might wish to await the presentation from Andrew Johnstone before making a formal decision on any support to be given.

Members agreed that they would appreciate a presentation and that Andrew Johnstone should be invited to the next Council meeting on 26th February 2006.

221(i) Liaison with County Council.

On Tuesday 20th December the Mayor and Town Clerk met with County Councillor Peter Stock, the Cabinet Member for Communities. They discussed a number of issues emanating from the Forum Meeting held in October e.g. effectiveness of such meetings,

importance of having an agenda, minutes of previous meeting, follow up action on matters etc. Given the failure of the Forum meeting to properly address the issues concerning the standards of replies received from the various sections of the County Council, the Town Clerk presented County Councillor Stock with a number of letters which had been sent by the Town Council to the County Council. Some of the replies to the letters could rightly be regarded as curt; often there had been a failure to read the letter properly resulting in an inadequate reply to the issue raised or insufficient information being provided. County Councillor Stock accepted that the examples provided showed that extra work is being created both for the Town and the County Council where replies were inadequate. The Town Clerk agreed to formally write to him at County Hall giving copies of the examples he had used. He was able to ascertain however that the County Council does not have in place a system to monitor the quality of replies it issues to letters of enquiry. He also pointed out that often replies took over 15 days to arrive and letters sent by the Town Clerk to the County Council were lost at the rate of 8% which was also unacceptable. County Councillor Stock agreed to provide in writing the necessary statistical and other information which had been requested by the Town Council prior to the Forum Meeting.

County Councillor Stock had asked whether the Town Council would be interested in being a partner in Environmental Action Teams which were being created in Towns within the County. One had been created in Milford Haven (MEAT), Narberth (NEAT). The idea was that the Towns would become more involved in environmental issues such as street cleaning, fly tipping etc. The group would consist of individuals such as Town Council representatives, County Councillors and officials and representatives of the Environment Agency. He requested that the Town Council consider whether they would be interested in being part of such a group and members' views were therefore sought on this matter.

Members were interested in these ideas and suggested that Peter Stock be invited to a future meeting of the Town Council so that they could be discussed in more detail.

221(ii) Applications For Financial Assistance

(a) The Stroke Association

The Town Clerk referred to the Minutes of the Town Council dated 10 November 2005 concerning the above application which related to the provision of a Christmas Lunch. He had been asked to make enquiries about the number of clients/volunteers within Pembroke Dock and had received the following:

“The number of clients currently registered with us, living in the Pembroke Dock/Pembroke area and attending frequently is nine and the number of volunteers also nine”.

He had also received brief details of their accounts. Members' instructions were therefore requested.

RESOLVED-

That the Stroke Association be advised that they do not fall within the the criteria of the Council's policy, i.e. organisations based in Pembroke Dock and of the limited funds that were available.

(b) Pembrokeshire Counselling Service

Following the presentation that Mrs. Margaret Burnett had given to the last meeting of Council, the Town Clerk had received a letter from Mrs. Burnett thanking the Town Council for allowing her to address members on the Service provided and also to apologise for her late arrival. Mrs. Burnett had also asked if the Town Council would be willing to make a financial contribution towards their work either now or at the beginning of the new financial year.

RESOLVED-

That Pembrokeshire Counselling Service be advised that they do not fall within the criteria of the Council's policy, i.e. organisations based in Pembroke Dock and of the limited funds that were available.

(c) Pembrokeshire Coalition – Opportunities for Disabled People

The Town Clerk had received a request from the above organisation asking if the Town Council would make a donation towards their work.

RESOLVED-

That Pembrokeshire Coalition be advised that they do not fall within the criteria of the Council's policy, i.e. organisations based in Pembroke Dock and of the limited funds that were available.

(d) Pembrokeshire Young Farmers Club

The Town Clerk had been asked by the above organisation if the Town Council would make a donation towards their work. He understood that there was a branch of the Club operating within South Pembrokeshire and that several of their members lived in Pembroke Dock.

Members' instructions were requested.

RESOLVED-

That the Pembrokeshire Young Farmers Club be advised that they do not fall within the criteria of the Council's policy, i.e. organisations based in Pembroke Dock and of the limited funds that were available.

222. Area At Queen Street East, Pembroke Dock

This matter had been raised at the Town Council meeting held on 10 November 2005 when the Town Clerk had been requested to write to Pembrokeshire County Council. The attached Appendix A from the County Council set out the current position in respect of the site. It was agreed that no further action should be taken on the issue at this stage.

223. Wave dragon pre-commercial demonstration project – scoping report for the purposes of environmental impact assessment

The Town Clerk had received a letter from Project Management Support Services (PMSS) who had been contracted to manage the Environmental Impact Assessment (EIA) for Wave Dragon Wales Ltd who are considering the development of a pre-commercial wave energy demonstration project in waters off Milford Haven. The report covered some 68 pages and was available in the Council offices for perusal. The area for the project was located between St Ann's Head and the island of Skokholm and the project would last for up to five years. 41 government and non governmental organisations had been sent a copy of the report and the Town Council had been asked to send in any observations we had by 19 January 2006.

Members agreed that a letter should be sent stating that the Town Council welcomed this development.

224. Invitation to join One Voice Wales

The Town Clerk had received a letter from the National Chairman of One Voice Wales asking whether the Town Council wished to join the organisation. The Town Clerk had been asked to complete a feedback form which contained the following questions:-

- (a) Would you please identify the main reasons why your Council has not joined "One Voice Wales"?
- (b) Does your Council feel that by staying outside "One Voice Wales" it can be adequately represented in discussions with the Welsh Assembly Government and Principal Unitary Authorities?
- (c) Do you see "One Voice Wales" as the main contact with the Welsh Assembly Government and Principal Unitary Authorities?
- (d) Do your Council members feel they should support "One Voice Wales" Area Committee Meetings to discuss items of mutual interest with other Town and Community Councils?
- (e) Does your Council have any views on the organisation of "One Voice Wales"?

The Town Clerk asked Members to consider what response he should make to the above questions.

Members declined to answer these questions and requested a reply should be sent indicating that the main reason they would not join was that the membership cost was out of all proportion to that paid to PALC, with whom they were wholly satisfied.

225. Report on regional one day conference for Society of Local Council Clerks

The Town Clerk reported that this conference had been held on Monday 5th December in Aberafan and covered topics such as improved training for staff, community partnerships to reduce anti-social behaviour, community partnerships to tackle issues such as litter/other environmental issues, putting together policy and procedures in respect of employment of staff etc. He had found the meeting most informative and believed that we were proceeding in the right direction in relation to

improving the services we offer. He did not think as a Council that we should pay an affiliation fee for membership of this organisation, but did think that attendance at “update meetings” would be beneficial to ensure that council administration was kept up to date with changes in legislation etc. He was reminded at the meeting that the Council should carry out portable appliance testing in respect of electrical items e.g. kettles, heaters etc. This would need to be done on a regular basis and should be done in conjunction with the Pater Hall Community Trust. He noted that this apparently had not been done to date. It might be appropriate to purchase a copy of the “Clerk’s Manual” which was produced by the Society at the cost of £70 including postage and package. This was regularly updated so would be a very useful tool for the Town Clerk.

PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor S. Perkins

RESOLVED-

That the Town Council purchase a copy of the Clerk’s Manual produced by the Society of Local Council Clerks at a cost of £70.

226. Licensing

Councillor D.T. Esmond declared his interest in this matter.

Applications for a new Premises Licence had been received from the following:

- (a) **Travelodge, Pier Road, Pembroke Dock**
- (b) **China Garden Chinese Take Away, 24 Commercial Row, Pembroke Dock**
- (c) **Celtic Wines Ltd., Unit 7, Kingswood Industrial Estate, Pembroke Dock.**

Once again the letters inviting observations from the Town Council had been delayed before being issued by the County Council such that up to 14 working days were lost in the consultation process. On receipt of the information the Town Clerk sent an e mail requesting information about the applications which had now been followed up by a letter of complaint given that no reply was received by the cut off date. The Town Clerk had also raised the issue with County Councillor Peter Stock who is the Cabinet Member for Communities given that there appears to be a lack of understanding about difficulties which arise when delays occur. The Town Clerk had raised this matter before in relation to the “Top Ten Bingo Ltd” Premises Licence application, however, there had been no improvement in the situation. He awaited a reply to his further letter of complaint.

227. Planning Applications

The following applications had been received:

05/1025/PA	Mr. C.B. Dureau, The Boat House, Lower Llanreath, Pembroke Dock	Plot 6 Lower Beach Road, Llanreath, Pembroke Dock - Erection of one dwelling
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PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor K.C. Higgs

RESOLVED-

That the Council have no objection
to this application subject to

1. The Rights of Way being observed
2. Development to be within boundaries
with no intrusion on to the beach
3. It is not clear from the plans as to
whether there will be any reclamation
work required within the plot identified.
This may affect other land nearby and
some assurance may need to be given to nearby
landowners as to whether their properties/land will be
adversely affected by the development.

05/1042/PA	Sean Burns (Burns Plant) Bramble Hall Farm Ferry Lane Pembroke Dock	Bramble Hall Farm Ferry Lane, Pembroke Dock - Caravan Storage (part of plant business) in retrospect.
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PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor K.C. Higgs

RESOLVED-

That the Council have no objection
to this application subject to the
caravans not being used for any residential
use whatsoever and provided they are stored in an
unobtrusive way with adequate screening.

05/1048/PA	Mr. and Mrs. Evans, 7 Queen Street, Pembroke Dock	7 Queen Street, Pembroke Dock Erection of Garage
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PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor C. Fortune

RESOLVED-

That the Council have no objection
to this application.

05/1087/PA Mr Sean Reynolds, 73, Queen Street, Pembroke Dock.
3, Springfield Road, Improvements to existing retail
Imble Lane, shop including shopfront re-render etc
Pembroke Dock

PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor C. Fortune

RESOLVED-

That the Council have no objection
to this application.

05/1079/PA Mr Sean Reynolds, 73, Queen Street, Pembroke Dock.
3, Springfield Road, Conversion of garage into 2
Imble Lane, storey flat / apartment with
Pembroke Dock. garage below.

PROPOSED by Councillor R.G. Watts
SECONDED by Councillor K.C. Higgs

RESOLVED-

That the Council have no objection
to this application.

05/1084/PA PCD Pembrokeshire Ltd Land adjacent to PCC Customer
Beechwood Park, Service Centre,
Stoneyford, Argyle Street, Pembroke Dock.
Narberth. Provision of 14 additional Car
Parking spaces for Health Centre.

PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor P. Weatherall

RESOLVED-

That the Council have no objection
to this application.

05/1083/PA Mr Andy Patterson 29, Lewis Street,
29, Lewis Street, Pembroke Dock.
Pembroke Dock. Extension to provide additional
residential accommodation

PROPOSED by Councillor K. Higgs
SECONDED by Councillor D.T. Esmond

RESOLVED-

That the Council have no objection
to this application.

04/0427/PA 37 Prospect Place, Pembroke Dock

Councillor P. Gwyther declared his interest in this matter.

The Town Clerk had circulated a copy of a fax he had received from Councillor R. Shepherd of PALC regarding the Ombudsman's criticisms of Pembrokeshire County Council's handling of this application.

The Town Clerk advised that the Town Council needed to look at the report and do its own research before sending a reply.

It was agreed to defer this matter until the next meeting of the Town Council.

228. Planning Decisions

The following decisions had been received:

03/0627/PA Approval of Reserved Matters - Non food retail development with associated parking and servicing facilities – Land at London Road, Pembroke Dock – Approved

04/0547/PA Outline – Split Level Dwelling – Rear garden of 25 Prospect Place, Pembroke Dock – Approved

04/1366/PA Demolition of existing filling station and associated buildings etc. and construction of 12 houses including associated access – Site of Pennar Filling Station, Treowen Road, Pennar - Approved

05/0642/PA Outline – Erection of one dwelling – 54 Military Road, Pembroke Dock Approved

05/0765/PA Erection of two dwellings – Plot off Victoria Road, Llanreath, Pembroke Dock Approved

05/0772/PA Extension to dwelling – 27 Waterloo Road, Pembroke Dock – Approved

05/0816/PA Installation of postman security container – Outside 14 Trinity Road, Pembroke Dock - Approved

05/0817/PA Construction of portal frame building depot and tyre fitting workshop – Eastern Avenue, Waterloo Industrial Estate, Pembroke – Refused

05/0829/PA Erection of conservatory – 26 Charles Thomas Avenue, Pembroke Dock – Approved

05/0837/PA Garage with storage area above to replace existing derelict garage – 45 Park Street, Pembroke Dock – Refused

- 05/0871/PdA** Variation of condition 2 of Planning Approval of 04/0214/PA by addition of external fire escape ladder – South Pembs Hospital, Fort Road, Pembroke Dock - **Approved**
- 05/0890/PA** Extension to provide an additional classroom and lobby – Pembroke Dock Community School, Bush Street, Haverfordwest, Pembrokeshire – **Approved**
- 05/0903/PA** Erection of single storey extension – 18 St. Mary’s Road, Pembroke Dock – **Approved**
- 05/0921/PA** Amendment of Condition 2 on Application 04/0078/PA to cover design amendments – Site adjacent to Pembrokeshire County Council Contact Centre, Argyle Street, Pembroke Dock – **Approved**

Consent to display an advertisement

- 05/0016/AD** Erection of signs – Travelodge Pembroke Dock, West Llanion Park Industrial Estate, Pembroke Dock – **Consent granted**

229. Applications for Financial Assistance

(a) The Town Clerk had received an application for financial assistance from Margaret Payne of 24, St. John’s Road, Pembroke Dock who was hoping to join the Jubilee Sailing Trust vessel “Tenacious” for a voyage at the end of May. The starting point was Southampton and the finishing point was Dublin. In her application for assistance Margaret indicated that she suffered a stroke several years ago and the chance to sail on this vessel, which was adapted for disabled people, was the fulfilment of a childhood dream. She was arranging for other fundraising towards the total cost of some £799 together with associated travel costs.

PROPOSED by Councillor P. Weatherall
 SECONDED by Councillor K.C. Higgs

RESOLVED-

That the Town Council make a donation of £100 to Margaret Payne to assist her with her sailing voyage costs.

(b) The Town Clerk had received an application for financial assistance from the mother of Mark Evans of 5, Queen Street, Pembroke Dock, who had been selected for the Welsh Team to take part in the Commonwealth Fencing Championships to be held in Chennai India during the period from 21 to 30 January 2006. He would be required to contribute some £795 towards the cost.

Members were reminded that Jason Scourfield from Bush Street was also due to take part in this event and at their meeting held on 1 December 2005 it had been agreed that the sum of £100 be given as a donation towards his costs.

PROPOSED by Councillor Mrs. P.E. George
SECONDED by Councillor Mrs. C. Fortune

RESOLVED-

That the Town Council make a donation of £100 to Mark Evans to assist with his costs in participating in the Commonwealth Fencing Championships

230. Notice of Casual Vacancy

The Town Clerk advised that the appropriate notices for the vacancy of a Town Councillor in the Pennar Ward had been issued on Tuesday 3rd January 2005.

231 Planning Decisions

The following decisions had been received:

- 04/0894/PA** 3 Storey Residential dwelling – Plot 37, The Point, Pennar, Pembroke Dock. **Approved**
- 04/1518/PA** Residential development (11 bungalows) – The Parade, Hampshire Drive, Llanion Park, Pembroke Dock. **Approved**
- 05/0014/AD** Erection of Signs – Pembrokeshire Coast National Park, Llanion Park, Pembroke Dock. **Consent to display and advertisement.**
- 05/0551/PA** **Outline** – Change of use and extension of existing building to form 7 No apartments and parking basement – Albion Court, Albion Square, Pembroke Dock. **Approved**
- 05/0963/PA** Roofed enclosure within an existing fence to form a cage marshalling area – Tesco Stores Ltd, London Road, Bierspool, Pembroke Dock. **Approved**
- 05/0983/PA** Proposed improvement to existing retail shop, including front re-render and repairs – Dorina, Lower Meyrick Street, Pembroke Dock. **Approved**

127. REPORT OF THE FINANCIAL OFFICER

23. Pembroke Borough Silver Band Instruments Trust

A letter had been received from Councillor Mrs. V.M.J. Roach, Clerk/Treasurer of the above Trust thanking the Council on behalf of the Trustees for their continued support and generosity.

24. Payment of Accounts

The following accounts were submitted for approval of payment:

117	J.S. Pickering – Christmas Lighting	£600
118	Graham’s Hoist Service – Hoist – Christmas Lighting	£1,720
119	One Tel – Telephone Calls	£7.95
120	Jewson - Materials	£31.67
121	Pitney Bowes – Maintenance of Postage Meter	£11.74
122	Postage by Phone	£80.00
123	The Consortium – Answer Machine	£152.74
124	Petty Cash	£50.00
125	Pembs County Council – Advert – Road Closure – Lower Meyrick Street	£212.55
126	Newey & Eyre – Materials – Christmas Lights	£296.54

The Town Clerk requested that the following accounts be added for approval of payment:

127	SWALEC- Electricity – Albion Square Lamp	£16.87
128	Pitney Bowes – Maintenance of Postage Meter	£11.74
129	M. Katra – Computer Support	£157.50

and to note that Account Nos. 120, 122, and 123 had been increased to £31.67, £80.00, and £152.74 respectively.

PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor K.C. Higgs

RESOLVED-

That Account Nos. 117-129 be approved
for payment.

25. Salaries and Wages

The gross sum of £4,701.70 was paid in respect of Salaries, Wages, Tax and N.I. during the month of November.

128. ESTIMATES FOR 2006/7

Members were requested to consider the Estimates for 2006/2007. A provisional budget had been circulated to members prior to the meeting. Following discussion the following were agreed:

3. OFFICIAL ENTERTAINMENT

(a) Mayor’s Allowance

PROPOSED by P. Weatherall
SECONDED by Councillor D.T. Esmond

RESOLVED-

That the Mayor’s allowance be increased to £2,500 per annum.

- (d) **Crockery/Cutlery**
That this item could be removed

6. OTHER DONATIONS

- (c) **Band Trust** - That the donation of £2000 for the Band Trust could now be removed as the necessary instruments had been purchased. The Council would continue to make a contribution towards the band's instrument insurance.
- (f) **Townscape Heritage Initiative** – That the donation of £3000 could now be removed since this was a “one-off” payment.
- (g) **Pater Hall Community Trust** - The amount to be allocated to the Pater Hall Community Trust was reduced to £25,000. Members agreed that if necessary any further donation above that figure would be taken from reserves.

PROPOSED by Councillor D.T. Esmond
SECONDED by Councillor K.C. Higgs

RESOLVED-

That the Town Council set the Precept of £108,870 the equivalent of the sum of £35.70 for a band D property.

129. ANY OTHER BUSINESS

(a) **Pembroke (Malta)**

The Mayor read out to Members a fax he had received from the Mayor of Pembroke (Malta) informing the Council that he was hoping to conclude talks with Bradford on Avon Town Council with the possibility of signing a friendship and co-operation agreement. It was hoped that the official signing would be held in Malta this February 2006. He would forward an invitation to Members of the Town Council to attend the signing ceremony.

130. PRIVATE AND CONFIDENTIAL MINUTES

PROPOSED by Councillor D.T. Esmond
SECONDED by Councillors Mrs. C. Fortune

RESOLVED-

That the Minutes of a Commercial in Confidence Meeting held on 1st December be adopted as circulated.

The meeting ended at 2205hrs.

Mayor