

At a Meeting of Pembroke Dock Town Council held at the Pater Hall, Pembroke Dock on Thursday 4 May 2006

PRESENT:

Councillor R.G. Watts, Mayor
Councillors, Mrs. P.E.M. Folland
Mrs. C. Fortune, Mrs. P.E. George, P. Gwyther
K.C. Higgs, E.F. Hissey, D.L. Jones, S. Perkins,
Mrs. J.M. Rees, Mrs. V.M.J. Roach, P. Weatherall

IN ATTENDANCE:

Ian Jones, Town Clerk

10. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor D T Esmond.

11. ELECTION OF MAYOR

The Mayor, Councillor R.G. Watts invited nominations for the position of Mayor for the ensuing year.

Councillor Mrs. P. George nominated Councillor S. Perkins the Mayor Elect as Mayor.

PROPOSED by Councillor Mrs. P. George
SECONDED by Councillor K. Higgs

RESOLVED –

That Councillor S. Perkins be appointed as
Mayor for the year 2006/2007.

Councillor S. Perkins thanked Councillors for nominating her for the position of Mayor and looked forward to the coming year. She also took the opportunity of thanking Councillor R. Watts, the outgoing Mayor for all the hard work he had undertaken in the past 12 months. He had carried out his work very effectively and had helped improve the profile of the town. In recognition of his work and on behalf of the Council she presented Councillor Watts with the Past Town Mayor Pendant and a Town Shield.

12. APPOINTMENT OF DEPUTY MAYOR

The Mayor, Councillor S. Perkins invited nominations for the post of Deputy Mayor for the ensuing year.

Councillor Mrs V. Roach nominated Councillor P. Weatherall the Deputy Mayor Elect.

PROPOSED by Councillor Mrs V. Roach
SECONDED by Councillor Mrs C. Fortune

RESOLVED –

That Councillor P. Weatherall be appointed as
Deputy Mayor for the year 2006/2007.

13. MINUTES

PROPOSED by Councillor R. Watts
SECONDED by Councillor E. Hissey

RESOLVED –

That the Minutes of the last meeting of the Town Council
held on 20th April 2006 be adopted as circulated subject to the
following amendments:

(a) Minute 5(17) – Planning Decisions

“05/1132/PA – Milton Terrace, rear of 41 Prospect Place3, Opposite No.20 Milton
Terrace, Pembroke Dock – Construction of split level dwelling - **Refused** “

(b) Minute 6(21) – Pembroke Dock Community Website

“Members were advised that the Website Committee would be holding an open
evening at the Pater Hall on Thursday 27th April from **1700hrs** (5.00pm) to try
and encourage

14. MATTERS ARISING FROM THE MINUTES

**(a) Minute 5(1) – Shaping our Acute Hospitals in Mid and West Wales –
Local Health Board Proposals**

With regard to the publicity surrounding the provision of a bus to lobby members of
the National Assembly on Tuesday 16th May the Town Clerk stated that to date no one
had been in contact. He was continuing to liaise with Pembroke Town Council as to
whether we would jointly sponsor one bus. If there were no takers then the bus would
be cancelled.

(b) Minute 5(8) – Review of Traffic, Parking, Public Transport and Access

The Town Clerk reported that the responses from members to the questionnaire
received from the County Council had been sent to the Transport Section together with
a covering letter covering other points which had been raised. These included:-

1. The need to have a long term Car Park for the town if the Western Way Car Park
was to be used for the Martello Quays project

2. Concern had been expressed about access / egress from Pennar in the event of a major incident at Treowen Road. There was similar concern about access to Llanreath if there was a major incident.
3. Concern had been expressed about the junction at Pembroke Road / Ferry Lane near to Pembroke School. Alterations at the junction had not improved traffic flow in fact there were additional visibility problems caused by the reformatting of the left hand filter land.
4. The Town Council would like to see lorry drivers using the Ferry having proper access to toilet and washing facilities in the Dockyard area. It is considered that the existing arrangements are insufficient for a busy freight port.
5. On the planning front there was a need to have off street parking available. "Residents Only" Street Parking should be restricted to those who do not have the facility to develop off street provision.

(c) Minute 5(13) – Planning Application 05/0900/PA – Land between ASDA and the St. Govan’s Centre

The Town Clerk reported that the barriers which had been removed belonged to the County Council, however, the boulders remained as an obstacle. He was awaiting a reply from the Rights of Way Assistant from the County Council.

(d) Minute 5(14) – Planning Application 05/1534/PA – Erection of Garage to rear of 1, Fairways, Pembroke Dock.

The Town Clerk stated that members would need to be aware that this application has been refused and a letter was on the side table for perusal.

(e) Minute 6(22) – Continental Market

The Town Clerk was still awaiting contact from another organiser of a French market. He was of the opinion that it was now too late to arrange anything this year.

15. REPORT OF THE TOWN CLERK

25. Tenders for Floral Baskets.

The Town Clerk advised that 5 businesses / individuals had been invited to tender for the hanging and fixing of the 70 hanging baskets and two free standing displays. Only one tender had been received in the sum of £1188.00 plus VAT. This represented an increase of some £50 over last year’s figure. The tender was acceptable and arrangements were in hand for the baskets to be erected during May. There would be a small additional cost for the filling of baskets on the balcony at the Pater Hall. The Town Clerk advised Members that, as could be seen from the Financial Officers Report, this year the Council had renewed the capillary matting for the baskets and the free standing displays as the original matting was no longer serviceable.

PROPOSED by Councillors Mrs. C. Fortune
SECONDED by Councillor Mrs. V. Roach

RESOLVED –

That the Town Council accept the tender
for the floral baskets.

26. Tenders for the erection of Finger Posts within Pembroke Dock.

The Town Clerk advised that the date for receipt of tenders in respect of the above had been Friday 28th April 2006. There were 8 contractors issued with invitations to tender. Three contractors tendered for the work, costs varying from £3126.00 to £4651.00 plus VAT. The tenders had been opened by the Town Clerk and the Mayor and the preferred contractor was F H Gilman & Co who had tendered in the sum of £3126.00.

The Town Clerk was still awaiting final approval of the wording of the signs from the County Council and once this had been done they would be ordered from the manufacturer Messrs. Broxhap.

PROPOSED by Councillor E F Hissey
SECONDED by Councillor Mrs V Roach

RESOLVED –

That the Town Council should accept the tender
from F.H. Gilman and Co. for £3126.00 in respect
of the work to be carried out for the erection of
Finger Posts within Pembroke Dock.

27. Town Council Seal.

The Town Clerk advised that the Freedom of Entry Scroll being prepared for the visit of HMS Pembroke would normally require a Town Council Seal, however the Council did not have one. He had obtained details of costs from a supplier which was subsequently placed before Council for their consideration. The seal would be available for other purposes such as the awards of certificates of merit etc.

Details of costs and suppliers were as follows:

£455.00 for a machine engraved seal
£590.00 for a hand engraved seal

The Town Clerk produced an example of a machine engraved seal which was in use by the Open University.

Following discussion, it was

PROPOSED by Councillor Mrs P. George
SECONDED by Councillor K. Higgs

RESOLVED –

That the Town Council should purchase a seal from
Cygnet Insignia
at a cost of £590.00

28. Pembrokeshire Association of Community Transport.

The Town Clerk had received a letter from the above organisation inviting members to attend a Forum meeting to be held at Haverfordwest Cricket Club on Wednesday 17th May 2006 from 1100hrs (11.00am). He requested any Member who wished to attend to let him know so that he could advise the group accordingly.

29. Pembrokeshire County Council South Area Liaison Meeting.

The Town Clerk had received a letter from County Councillor Peter Stock to advise him that the next forum meeting would be held at Lamphey Village Hall on Monday 15th May 2006 commencing at 1900hrs (7.00pm). It had been suggested that two Councillors and the Town Clerk should attend the meeting. Topics for discussion were as follows:-

JUDP – Presentation by Mr Steve Hurr (Development Plans Officer)

Strategic Recycling Scheme – Presentation by Mr David Rogers (Community Composting and Recycling Officer)

Clean and Tidy – Presentation by Mr Brian Maddocks

Members discussed the current format for such meetings and wondered whether it was appropriate for Town and Community Councils to be included at the same meeting as each had different priorities. Comment was also made about the way the last meeting was conducted. The Town Clerk stated that he was still awaiting replies to the 5 matters which had been raised. It was agreed that Councillor R. Watts and the Town Clerk should attend this meeting but should take the opportunity of bringing to the Forum's attention the failure to follow through issues, issue minutes of its meetings etc. Council believed that the current format was not working properly and that it would be better if Town Councils came together as a group rather than be linked with Community Councils.

30. 37, Prospect Place, Pembroke Dock.

The Town Clerk had been advised by Mr Richard Shepherd of PALC that he had now written to the National Assembly for Wales concerning the revocation of Planning Permission in respect of this development given that Pembrokeshire County Council had decided not to even consider the matter. Copies of the Correspondence were enclosed at Appendix A. The Town Clerk had distributed to members further correspondence between Mr Richard Shepherd and the National Assembly prior to the meeting and pointed out that at present the Council had no input to what was being written. He enquired if members were satisfied with this situation given that matters were pursued on their behalf. His own opinion was that this was an unsatisfactory state of affairs.

Councillor P. Gwyther declared an interest in the matter and took no part in the discussion which then followed.

PROPOSED by Councillor Mrs. J. Rees
SECONDED by Councillor Mrs. V. Roach

RESOLVED-

That the Town Council should ask PALC via Mr. Shepherd to let the Town Clerk/Council see any proposed correspondence before it was issued on their behalf.

31. Planning Applications

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|-------------------|--|---|
| 05/1664/PA | Mr. and Mrs. Hamlett, The North Farm, Spittal, Haverfordwest. | Land at Stranraer Road, Pennar Pembroke Dock - Erection of decking - retrospective on 4 no. dwellings. |
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PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor P. Gwyther

RESOLVED –

That the Town Council have no objection to this application

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| 06/0003/PA | HSBC Bank plc 31 Dimond Street Pembroke Dock. | HSBC Bank, 31 Dimond Street Pembroke Dock – re-grade the pavement for access at entrance. |
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PROPOSED by Councillor R. Watts
SECONDED by Councillor D. Jones

RESOLVED –

That the Town Council have no objection to this application

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|-------------------|--|---|
| 06/0011/PA | Gareth and Claire Williams 8 Chapel Road, Llanreath, Pembroke Dock. | Land on Beach Road rear of 7 and 8 Chapel Road, Llanreath Pembroke Dock - Outline – erection of one dwelling |
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PROPOSED by Councillor Mrs V. Roach
SECONDED by Councillor Mrs J. Rees

RESOLVED –

That the Town Council had the following observations to make on the application:-

1. There was a perception that the plot of land was inadequate for the development proposed and therefore should be refused.
2. If it was built then there should be off street parking for two vehicles because of the inadequate width of the existing roadway outside the property.
3. If it was built then there was a need to ensure that a cul de sac sign was affixed at an appropriate point to ensure that vehicles (especially lorries delivering building materials) were fully aware of the difficulties for turning
4. There was no emergency road out of Llanreath and therefore access / egress to the property and development could be an issue.

32. Planning Decisions

05/1534/PA 1 Fairways, Pembroke Dock – Erection of Garage – **Refused**

16. SUPPLEMENTARY REPORT OF THE TOWN CLERK

33. Home Composting Scheme

The Town Clerk had been advised that delivery of the compost bins to houses within Pembroke Dock would commence on 24 July 2006 and last approximately two weeks.

This information was provided to update members.

34. Licensing Act 2006.

The Town Clerk had received a letter from Mr Gareth Watts of the Public Protection Division of Pembrokeshire County Council advising him that there would be a meeting for up to two representatives from Town and Community Councils within Pembrokeshire to learn about the various initiatives which were taking place within the County concerning licensed premises. A representative of the Environment Agency would also address the meeting on the problem of Fly Tipping. The Meeting would be held at County Hall on Tuesday 16th May commencing at 1830hrs (6.30pm).

Members were asked to indicate the names of those who should attend on behalf of the Council.

Councillor R. Watts and the Town Clerk agreed to attend the meeting on 16th May

35. Pembroke Dock Environmental Action Team.

The Town Clerk advised Members that the inaugural meeting of the team had taken place the previous evening. 14 of the 24 people invited had attended with 2 apologies. Councillor R. Watts had been elected as Chairman of the Group and it had been decided that initially meetings would be held at approximately monthly intervals so that those areas for improvement / action identified had appropriate follow up action initiated.

Mr Brain Maddocks from Pembrokeshire County Council stated that the new mechanised sweeper to be used in Pembroke and Pembroke Dock would shortly be in use for 11 hours per day 7 days a week to ensure that main streets in the town and the surrounding residential areas were kept free from litter etc. The group highlighted areas where there appeared to be problems with litter and it was agreed that the London Road area in the vicinity of the InStore and Focus / Do It All Stores would be targeted for immediate improvement. Initially, as Secretary to the Committee, the Town Clerk would be writing to both businesses setting out what the Group wished to see improved and asking for their co-operation. If this failed then the question of using legislative powers given to the Environment Agency would be brought into use, as both stores have a responsibility to store and dispose of their waste correctly. The possibility of the use of a "Name and Shame" policy would also be considered as well as having a "Clean Up Day" which would encourage public participation.

The Team was also informed that it was likely that there would be two Police Community Support Officers operating in the town by the end of the year who would be able to issue fixed penalty notices for offences such as dropping litter, dog fouling, graffiti etc. The Town Clerk commented that the group had been very positive and hopefully this enthusiasm would in turn produce the improvement which was sought.

36. Planning Applications.

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| 06/0044/PA | Mr & Mrs. K C Higgs, 21, Essex Road, Pembroke Dock. SA72 6ED | 21, Essex Road, Pembroke Dock, SA72 6ED. Second Storey Extension |
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Councillor K.C. Higgs declared his interest in this matter and took no part in the discussion and did not vote.

PROPOSED by Councillor Mrs C. Fortune
SECONDED by Councillor P. Weatherall

RESOLVED –
That the Town Council have no objection to
this application.

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| 06/0051/PA | Mr & Mrs M Keen, 3, Clos Tyrywen, Pandy Road, Bedwas, Caerphilly. | Fernlea, Chapel Road, Llanreath, Pembroke Dock. Demolition of existing |
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Dwelling and replacement
With new dwelling.

PROPOSED by Councillor Mrs V. Roach
SECONDED by Councillor Mrs C. Fortune

RESOLVED –

That the Town Council had no objections to this development

37. Planning Decisions.

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| 05/1042/PA | Sean Burns (Burns Plant) Bramble Hall Farm, Ferry Lane, Pembroke Dock. | Bramble Hall Farm, Ferry Lane, Pembroke Dock. Caravan Storage (part of Plant business) in retrospect. Approved |
| 05/1048/PA | Mr and Mrs Evans 7, Queen Street, Pembroke Dock. | 7, Queen Street, Pembroke Dock. Erection of garage Approved |
| 05/1290/PA | Mr Kevin Wheeler, Celtic Biodiesel Ltd., The Royal Dockyard, Pembroke Dock. | The Cargo Shed, The Royal Dockyard, Pembroke Dock. Change of use of premises – Part of dockyard warehouse To recycle vegetable oil and Other virgin oils. Approved |
| 05/1482/PA | Mr & Mrs R Edwards 38, Milton Terrace, Pembroke Dock. SA72 6BJ | 38, Milton Terrace, Pembroke Dock. SA72 6BJ. Loft Conversion Approved |
| 05/1503/PA | Mr M J Cawley, 1, Owen Street, Pennar, Pembroke Dock. SA72 6SL | Plot adjacent to 1, Owen Street, Pennar, Pembroke Dock. SA72 6SL Erection of one dwelling (Outline) Approved |

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| 05/1560/PA | Mr Collins, Paper Chase, Pembroke. | Land East Side, Clarence Street, Pembroke Dock. Erection of two dwellings. Approved |
| 05/1564/PA | Mr Armstrong, 45, Park Street, Pembroke Dock. | 45, Park Street, Pembroke Dock, Garage with storage area above to replace existing derelict garage. Approved |

17. REPORT OF THE FINANCIAL OFFICER

4. Payment of Accounts

The following accounts were submitted for approval of payment:

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| 11 | British Telecom – Telephone Charges | £48.35 |
| 12 | Pembroke Dock Cricket Club – Donation | £100.00 |
| 13 | Amberol – Sundries for Floral Displays | £296.69 |
| 14 | Pembroke Dock Festival Committee – Donation | £2,000.00 |

The Town Clerk requested the following accounts be added for approval of payment:

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| 15 | Mr Ian Jones – Payment for Postage | £40.00 |
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PROPOSED by Councillor K. Higgs
SECONDED by Councillor R. Watts

RESOLVED –
That Account Nos. 11- 15 be approved for
payment

18. REPORTS FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OTHER PUBLIC/VOLUNTARY BODIES

There were no reports from members in respect of recent attendance.

19. ANY OTHER BUSINESS

(a) Coronation Centre.

Councillor Mrs J. Rees brought to the Council's attention the future of the Coronation Centre. She understood that some of the organizations which use the centre had been told that they would not be able to be accommodated at Albion Square from September and they had not been given any alternative venue. In particular the Town Band could be in some difficulty in finding accommodation which could allow storage of some of their instruments. Members discussed the problems which could face other organizations such as the Male Voice Choir and the Fencing Group. There was a perception that the County Council had not been as communicative with users as would be desired.

The Town Clerk was asked to make contact with Pembroke Town Council with regard to the Band and with others who may be affected by the change of venue from September. The Town Clerk indicated that the area under the Pater Hall was in the process of being tidied and old items were being disposed of. Work on the windows to the rear of the Hall due to start in June would also prevent use of the premises for storage purposes until September at the earliest. He was sure that any organization wishing to use the Hall for meetings would be accommodated as far as possible but only Mondays, Thursdays and Friday evenings during the week currently had some vacancies. Any organization interested in hiring the Hall should approach him to see what could be arranged.

(b) Bus Services to / from Pennar.

Councillor E. Hissey commented on the lack of an adequate bus service for the people of Pennar following recent changes to the Timetable. The Mayor indicated that the changes also affected other parts of Pembroke Dock.

The Town Clerk was requested to ascertain why the timetable had been changed and why there had been a consequent deterioration to the services.

The meeting ended at 1945hrs.

Mayor