

DRAFT

At a Meeting of Pembroke Dock
Town Council held at the Pater
Hall, Pembroke Dock on
Thursday 1st November 2007

PRESENT:

Councillor P. Weatherall, Mayor
Councillor D. Esmond, Mrs. P. Folland,
Mrs. C. Fortune, Mrs. P. George, D. Jones,
T. McMahon, Mrs. V. Roach, R. Watts

IN ATTENDANCE:

Ian Jones, Town Clerk
Sue Lowen, Committee Clerk

98. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors D. Esmond, Mrs. P. George, P. Gwyther, K. Higgs, E. Hissey, D. Jones and S. Perkins.

99. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

Liz Cooke, a resident of Pennar, asked if she could make a suggestion with regard to the refurbishment of the Chieftain Tank. She wondered whether consideration could be given for it to be sited in the Memorial Park, which she believed would be a safer environment.

Councillor R Watts said that the Town Council were trying to enhance the Memorial Park and when funding became available, this proposal could be considered.

She then asked the Town Council what the current position of the Planning Application from the Martello Quays Development was.

Councillor P Weatherall said that the three partners of the development came and gave the Town Council a briefing of what they were going to do, which was similar to the display which had taken place in the Market Hall. The Town Council had expressed a number of concerns and had held a Special Meeting to discuss the development. They had requested a public meeting but the three partners declined to attend and the meeting was therefore cancelled.

The Town Clerk advised that the Town Council had sent in their observations and followed matters up with a further letter given the fact that the planning application was due to come before the Planning Committee last month. In the event this did not take place and a new date is awaited. The Town Council's concerns would be put before the Planning Committee, and the Town Council awaits whatever decision is to be made by the Planning Committee of the County Council. The Town Council have also asked to have some input with regard to a Section 106 agreement given that the development will have a major impact on the town.

100. MINUTES

PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor Mrs. P. Folland

RESOLVED –

That the Minutes of the last meeting of the Town Council held on 11th October be adopted as circulated subject to the following amendment to the second paragraph of **Minute 85(117) – Membership of Outside Bodies** with regard to the Pembroke Dock Museum Trust: the words “which was no longer a ‘Trust’” should be deleted.

101. MATTERS ARISING FROM THE MINUTES

(a) **Minute 86(127) – Refurbishment of the Chieftain Tank**

The Town Clerk reported that he was chasing up another two tenders to carry out the refurbishment as only one had been received. He hoped he would be able to inform members at the next meeting the cost of the work.

(b) **Minute 86(128) – Footpath from Treowen Road to Bufferland Terrace, Pembroke Dock**

The Town Clerk reported that the complaint was being investigated by the Director of Development and he was awaiting his letter.

102. TOWN CLERK’S REPORT

133. Application To Have An Amenity Area Declared A Town Or Village Green.

The Town Clerk updated members about the application concerning the area between Military and Stranraer Roads in Pennar. He had completed the necessary statutory declaration and the application to the County Council on 26th October. He now awaited their response. In the meanwhile, as requested in the previous meeting, he asked members to notify him of any areas within the town wish they wished him to begin to take action to have them declared a Town Green. Four suggested areas were given: Barrack Hill, Bush Camp Playing Field, Britannia Field, and the area near the Old Garage.

134. Tesco Stores Extension.

The Town Clerk enclosed at Appendix A, a copy of a letter he had received from the County Council in reply to his enquiry about how much money formed part of the section 106 agreement and what it was to be used for. He added that the wording of the agreement did not specify what the money would be used for in particular and there was no indication that the entry and exit to Tescos would be improved. Councillor P.

Weatherall said he believed that in the short term, the timing of the traffic lights would be monitored.

It was PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor Mrs. P. Folland

RESOLVED –
That the Town Clerk should write again to the
County Council requesting further details.

135. Fair Trade Nation Campaign.

The Town Clerk enclosed at Appendix B a copy of a letter received from Jane Davidson the Minister for Sustainability and Rural Development for the Welsh Assembly Government. He advised members that the Town Council were slowly making progress on their wish to be a Fair Trade Town and that he was liaising with the Chamber of Trade on this issue.

136. Licensing Act 2003: Consultation On Review Of Licensing Policy.

The Town Clerk enclosed at Appendix C a copy of a letter he had received from the County Council.

He also advised members that the Department of Culture, Media and Sport were currently carrying out a review of the Act in respect of their proposal to remove the requirements under the act which required:-

- (a) A designated premises supervisor to be specified on every premises licence authorising the sale of alcohol; and
- (b) Every sale of alcohol at such premises to be authorised by a personal licence holder,

For categories of premises including village halls, church halls, chapel halls and similar community buildings.

The Town Council were not one of those to be consulted in this matter but the information was provided for background information.

Councillor P. Weatherall asked if landlords were responsible for the mess caused by people having to smoke outside the premises, and he asked if the provision of 'smoking bins' could be made compulsory.

The Town Clerk agreed to forward these comments on to the Licensing Team of the County Council.

137. Proposed Merger Of Health Trusts.

The Town Clerk enclosed at Appendix D a copy of a letter he had received from Haverfordwest Town Council in respect of the above subject.

Members' views were requested.

Given the stance taken by the Health Board on the issue and the views of the Assembly Government it was decided not to take the matter further.

138. Provision Of Parking For Lorries At Pembroke Dock Ferry Terminal.

Members were reminded of the ongoing correspondence on this issue which involved Mrs Angela Burns, AM. The Town Clerk had been informed that there would be a meeting in the Port on Saturday 14th December 2007 at 1400hrs (2.00pm) which would involve the Port Authority, the County Council and Mrs Burns. The Town Council had been invited to send a representative to that meeting.

Councillor R. Watts agreed to act as the Town Council's representative at the meeting.

139. Policing Plan 2008/11.

The Town Clerk had received a letter from the Dyfed Powys Police Authority asking what the Town Council would like to see as priorities for policing in our area for the next operational period. In the previous year the priorities were Class A drugs, Violent Crime, Anti Social Behaviour and Terrorism and Domestic Extremism.

The Town Clerk also advised members that there would be a Community Consultation Forum to be held at the Meeting Room, National Parks Offices, Llanion Park on Thursday 22nd November at 1900hrs (7.00pm)

The views of members were requested.

Councillor R. Watts asked for Traffic Management to be looked at as a priority. He said that currently cars were being moved on by the Police or Traffic Warden instead of tickets being issued. Problems also noted were of a disabled person unable to cross Bush Street because of parked cars, and five vehicles which had been illegally parked on Laws Street. Councillor Mrs. Fortune added that parking was a problem in North Street, and that a resident had hacksawed the bollards off so that he could park his car.

It was therefore agreed to put forward Antisocial Behaviour(which would include parking) as the priority for policing in Pembroke Dock.

It was agreed to change the date of the next Town Council Meeting to 29th November because the Community Consultation Forum was being held on Thursday 22nd November.

140. Treowen Road Buildout.

The Town Clerk had been informed by the County Council that there would be roadworks carried out at the crossing facility near to the Spar Store during week commencing 29th October. The work would last for approx two weeks and involved the construction of a buildout to improve the current crossing facility which was manned by a School Crossing Patrol during school opening and closing hours.

This information was provided to update members.

**141(a) Change Of Use To 9 Residential Units With Alterations
49 / 53 Laws Street, Pembroke Dock.**

The Town Clerk advised that a site meeting was to be held by the Planning Committee of the County Council on Wednesday 31st October at 0950hrs. The Town Council had been asked to send a representative(s) to that meeting. Members of the Planning Sub Committee were notified of the visit and were asked to update the Town Council with information as to what happened. The decision of the Planning Committee was awaited.

(b) Planning Applications

07/0828/PA Paul and Sarah Kingdom 9 St. Andrews Road
9 St. Andrews Road Pembroke Dock, SA72 6HT -
Pembroke Dock **Two storey extension forming garage
and 2 extra bedrooms and ground
floor extension to rear**

PROPOSED by Councillor T. McMahon
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –
The Town Council supported this application.

07/0864/PA Mr. E. Monks 24 London Road,
24 London Road Pembroke Dock, SA72 6DU -
Pembroke Dock **Erection of one dwelling**
SA72 6DU

PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor Mrs. P. Folland

RESOLVED –
The Town Council commented that the original Planning Application was turned down on the basis of overdevelopment and the fact that it would have an unacceptable impact upon the character of the Pembroke Dock conservation area. The Town Council believed that the new plans addressed the concerns of the County Council and they recommended that the application be supported.

07/0890/PA M. Murphy Esq The Shipwright Inn
Mill Pond Lodge Front Street
Ashdale Lane Pembroke Dock -
Pembroke
**Demolition of garage to extend
restaurant area/toilets and kitchen/cellar
to pub. Erection of 2 apartments to rear**

PROPOSED by Councillor R. Watts
SECONDED by Councillor Mrs. V. Roach

RESOLVED –

The Town Council believed that this proposal was overdevelopment of the site. There was a failure to provide some off street parking for the proposed two apartments at the rear of the premises. In addition, the development also took away the parking facilities for the owner of the premises. The Town Council do not support this application.

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|-------------------|--|---|
| 07/0920/PA | Mr. Evans 14 Cromwell Street Pembroke Dock SA72 6HP | 14 Cromwell Street, Pembroke Dock - Erection of a conservatory |
|-------------------|--|---|

PROPOSED by Councillor Mrs. P. Folland
SECONDED by Councillor T. McMahon

RESOLVED –

That the Town Council support this application.

(c) Application For Listed Building/Conservation Area Consent

| | | |
|-------------------|--|--|
| 07/0849/LB | Pem Developments Ltd 7 Dr Croke Place, Clonmel, Co. Tipperary | Commodore Hotel, Admiralty Way, Pembroke Dock, SA72 6YH - Ireland. Demolition of redundant lean-to building, change of use of rear wing into 5 maisonettes, alterations/repairs/reinstatement of hotel and extension to hotel. |
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PROPOSED by Councillor R. Watts
SECONDED by Councillor Mrs. V. Roach

RESOLVED –

The Town Council supported this application provided the following concerns were addressed: Some of the proposed alterations/repairs etc. would not be in keeping with existing buildings which make up the Old Royal Dockyard Conservation Area, e.g. use of aluminium windows, provision of balconies and stainless steel canopies and metal roof. The Town Council were, however, keen to see that the building was brought back to full use.

(d) Planning Decisions

- 07/0652/PA** Erection of 3 dwellings – Former Play Area, Arthur Morris Drive, Pembroke Dock – **Approved**
- 07/0682/PA** Alterations and additions – Haven View, 40 Pembroke Ferry, Pembroke Dock, SA72 6UD – **Approved**
- 07/0683/PA** Change of use of ground floor from business to residential – 8 Laws Street, Pembroke Dock, SA72 6DL – **Approved**
- 07/0709/PA** Renewal of temporary planning permission 03/0136/PA for office space – Flat 3, Paterchurch Court, Front Street, Pembroke Dock – **Approved**
- 07/0761/PA** Erection of 2 No. one bedroom flats – Apley Lodge, 1-3 Apley Terrace, Pembroke Dock – **Approved**

(e) Consent to Display an Advertisement

- 07/0707/AD** Erection of signs – Unit 1, London Road, Pembroke Dock – **Consent given**

103. SUPPLEMENTARY REPORT OF THE TOWN CLERK

142. Welsh Language Board Preparation Of Scheme.

The Town Clerk advised that he was making progress on obtaining a translation of the Town Council's original scheme which would be submitted to the Board for approval before the deadline of 3 December 2007. In the meanwhile PALC were pressing for all Town and Community Councils to be granted an extension until 28 March 2008 and they would prepare a scheme which would be suitable to all Town and Community Councils within Pembrokeshire who were members.

This information was provided to update members.

143. Application for the Registration of Land claimed to have become a Town / Village Green after 2 January 1970.

The Town Clerk advised that the necessary application form and supporting documentation had been submitted to the County Council for their determination. The Secretary of the Pennar and Bufferland Community Association had also been informed that this had taken place. Members were reminded that the land referred to is between Stranraer and Military Roads in Pennar.

This information was provided to update members.

144. Pembrokeshire Housing Association.

The Town Clerk had received a copy of the Association's report for the year 2006/7. He asked members to let him know if they wished to peruse its contents.

145. New CCTV Camera Within Pembroke Dock.

The Town Clerk had been advised by the Community Safety Partnership Officer, Sally Thompson, that consideration was being given to placing a new camera within the town near to St. Peters / Bush Street area. The Town Council would be advised when a case for funding had been put together.

146. School Governor for St. Mary's Catholic School, Pembroke Dock.

The Town Clerk had received a letter from the County Council asking this Council to make a nomination as an "Additional Community Governor" for the above school. The Town Clerk understood that Councillor Mrs Pat Folland had been sitting as an LEA Governor on the Governing Body and the County Council now wished to correct this anomaly. The person appointed would serve for an initial 4 year term.

It was

PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor Mrs. V. Roach

RESOLVED –

That Councillor Mrs. P. Folland should be nominated as an Additional Community Governor for St. Mary's Catholic School, Pembroke Dock.

147. Pembroke Borough Silver Band Instruments Trust.

Councillor Mrs. V. Roach declared her interest in this matter and took no part in the discussion or voting.

The Town Clerk had received an application from the above Trust asking if the Town Council would make a contribution towards the insurance of the instruments. He advised that this was the usual application and the total cost of the insurance was £541.51. He understood that Pembroke Town Council had already agreed to pay their share which amounted to £270.75. The budget for 2007/8 year had anticipated this request and it could be met if members were to approve.

PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor Mrs. P. Folland

RESOLVED –

That the Town Council make a contribution of £270.75 towards the insurance of the instruments of the Pembroke Borough Silver Band.

148. A Community Transport Forum For Pembrokeshire

The Town Clerk advised that the above event was to be held on Wednesday 14th November at the Picton Centre in Haverfordwest from 1100 to 1530hrs (11.00am to 3.30pm). He had received an invitation for members to attend and asked if anyone wished to attend to let him know as soon as possible.

149. Planning Applications

| | | |
|-------------------|--|--|
| 07/0903/PA | PEM Developments Ltd 7 Dr Croke Place Clonmel, Co. Tipperary Ireland | Commodore Hotel Admiralty Way, Pembroke Dock, SA72 6YH - Renovation of Hotel, conversion of rear wings to 5 maisonettes and construction of 4 town houses and 22 apartments in three blocks in the grounds. |
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PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor T. McMahon

RESOLVED –
That the Town Council support the application.

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| 07/0904/PA | Simon Mills The Hollow, Victory Road Pembroke Dock SA72 6XX | Plot 1, Rear of Southampton Row, Pembroke Dock - Variation of Condition 2 of 05/0765/PA to amend design to include velux and balcony in roof. |
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PROPOSED by Councillor R. Watts
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –
That the Town Council support the application.

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| 07/0930/AD | Britannia Building Society Britannia House Cheadle Road Leed, Staffs. | Britannia Building Society 37 Dimond Street Pembroke Dock - Erection of 2 illuminated signs |
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PROPOSED by Councillor Mrs. C. Fortune
SECONDED by Councillor Mrs. V. Roach

RESOLVED –
That the Town Council support the application.

07/0932/PA Celtic Homes (Properties) Land adjacent to Lavinia Drive and
West Furzton Farm Sycamore Woods, Bufferland,
Maidenwells, Pembroke Dock – **Erection of**
Pembroke SA71 5EH **4 dwellings and access road**

Councillor Mrs. C. Fortune declared her interest in this matter and took no part in the voting.

PROPOSED by Councillor R. Watts
SECONDED by Councillor Mrs. V. Roach

RESOLVED –

That the Town Council support the application, but asked for it to be noted that this site was on an area of infill from a previous development.

150. Planning Decisions

06/0185/PA Erection of one dwelling – Adjacent to Sutton House, Beach Road, Llanreath, Pembroke Dock - **Approved**

07/0504/PA End of life depolluting and dismantling of road vehicles and service machinery with processing of metails for transportation purposes – Dock Yard Motors, the Old Dockyard, Pembroke Dock – **Approved**

104. REPORT OF THE FINANCIAL OFFICER

17. Payment of Accounts

The following accounts were submitted for approval of payment:

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|-----|--|-----------|
| 101 | Completely PC – Computer Mouse | £4.99 |
| 102 | Talk Talk – Telephone | £14.73 |
| 103 | British Telecom – Telephone Line Rental | £52.85 |
| 104 | British Telecom – Telephone Line Rental | £72.87 |
| 105 | Hewlett Packard – Printer Cartridges | £145.93 |
| 106 | The Consortium – Trolley for moving tables | £227.31 |
| 107 | Dyfed-Powys Police – Speed Gun | £863.00 |
| 108 | Blachere Illumination – Christmas Trees and Brackets | £1,925.82 |

The Town Clerk asked Members to note that Account No. 106. had been increased from £205.57 to £227.31 and asked for approval of the following additional accounts:

| | | |
|-----|---|---------|
| 109 | Open Spaces Society – Subscription | £30.00 |
| 110 | Cape Hire and Sales – Fencing around Tank | £84.60 |
| 111 | Martin Cavaney Photography – Official Photographs | £100.00 |
| 112 | Konica Minolta – Photocopying | £135.02 |

PROPOSED by Councillor T. McMahon
SECONDED by Councillor Mrs. C. Fortune

RESOLVED –

That the Town Council approve Account Nos:
101-112 for payment.

**105. REPORTS FROM TOWN COUNCIL REPRESENTATIVES SERVING
ON OUTSIDE BODIES**

(a) Pembroke Borough Silver Band Trust

Councillor Mrs. V. Roach reported on her recent attendance at the Annual General Meeting held on 17th October.

(b) Age Concern

Councillor Mrs. V. Roach reported on her recent attendance at a meeting of Age Concern.

106. ANY OTHER BUSINESS

- (a)** Councillor T. McMahon suggested that the Town Council should apply to participate in a programme produced by Radio Pembrokeshire which visits people in their workplace. He believed that it could highlight events occurring in the town and would provide good publicity for the town itself.

The Town Clerk agreed to write or e-mail Radio Pembrokeshire with this request.

- (b)** Councillor Mrs. P. Folland reported that Fort Road was still flooding, and this had been an unresolved problem for many years. The Town Clerk agreed to send a further letter to the County Council.
- (c)** Councillor Mrs. V. Roach reported that the pot-holes in the Focus/ Do It All Car Park had still not been repaired despite having been reported some time ago. The Town Clerk agreed to write a further letter to Morbaine.
- (d)** Councillor Mrs. C. Fortune reported on a comment made at the Transport Meeting that no leaflets had been received in Pennar about the display. Councillor P. Weatherall stated that they had not addressed the parking situation in Pembroke Dock for the future, and felt that they did not seem to be very concerned.
- (e)** Councillor P. Weatherall reported that there were no yellow lines outside the entrance to Argyle Street Surgery, and as access was required at all hours of the day and night, the gates should be kept clear at all times. He said that at present there was poor visibility when coming out on to the main road, which combined with the steep camber of the road, made it a very dangerous area.

The Town Clerk agreed to write to Pembrokeshire County Council regarding this.

- (e) Councillor Mrs. V. Roach requested more information regarding Residents' Parking Schemes. The Town Clerk agreed to put this item on the agenda for the next meeting.

107. PRIVATE AND CONFIDENTIAL

PROPOSED by Councillor T. McMahon
SECONDED by Councillor Mrs. C. Fortune

RESOLVED-

That the public and press be excluded from the Meeting under the Public bodies (Admission to Meetings) Act, 1960

The meeting ended at 2030hrs.

Mayor