

At a Meeting of Pembroke Dock Town Council  
held at the Pater Hall, Pembroke Dock on  
Thursday 14<sup>th</sup> December 2006

**PRESENT:**

Councillor S. Perkins, Mayor  
Councillors D. Esmond, Mrs. C. Fortune,  
Mrs. P.E. George, P.G. Gwyther, E. Hissey, D.L. Jones  
Mrs. V.M.J. Roach, R.G. Watts, P. Weatherall.

**IN ATTENDANCE:**

Ian Jones, Town Clerk

**108. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs. P.E.M. Folland, K. Higgs, Mrs. J. Rees, and W.S. Rees

**109. PRESENTATION GIVEN BY MARK YOUNGMAN, SOUTH WEST WALES COMMUNITY RAIL PARTNERSHIP OFFICER, REGARDING PEMBROKE DOCK STATION.**

Mr. Youngman explained that his role was to promote rail transport and to improve station appearance/security. He stated that although the station had a sponsor he was looking for partners to help upgrade the station's appearance. Councillor D. Esmond brought to Mr. Youngman's attention his interest in the station as the Licensee of the Station Inn. He expressed his concern about the amount of vandalism and antisocial behaviour which occurs at the station at weekends and the fact that the Police have arranged attendance on trains on Saturday evenings when young people attend a club at Tenby.

Mr. Youngman explained that he would like to see the car park re-tarmacadamed with spaces clearly marked. Councillor Esmond stated that such a scheme would have to involve the Station Inn as some of the car parking area was leased to the tenant.

Mr. Youngman took the opportunity to distribute to members copies of Rail Timetables etc. with further copies to be displayed in the Pater Hall Foyer area. It was agreed that any flower displays etc. in the station area would be considered by the Tourism Committee given that Pembrokeshire County Council had agreed to provide further tubs/hanging baskets for town use in 2007.

The Mayor thanked Mr. Youngman for his presentation.

## 110. MINUTES

PROPOSED by Councillor Mrs. C. Fortune  
SECONDED by Councillor D. Esmond

### **RESOLVED-**

That the Minutes of the last meeting of the Town Council held on 16<sup>th</sup> November be adopted as circulated, subject to amending Councillor Mrs. C. Fortune's name by deleting the initial 'E' from her name in items 208, 102(21), 105(b)

## 111. MATTERS ARISING FROM THE MINUTES

### (a) Minute 105(b)

Councillor E. Hissey asked for it to be noted that he had reported that people had complained about sacks of rubbish being left in the area by St. Patrick's Church and **a lot of glass within the play areas of Bentlass and Castle street.**

## 112. TOWN CLERK'S REPORT

### **215. Fingerposts Within Pembroke Dock.**

The Town Clerk informed the Council that the five fingerpost directional signs had been erected at the various sites within the town. He reported that unfortunately one of the fingers at the Station site had been broken by vandals and taken away. He had reported the matter to the police. The Council had the posts insured but the first £250 of any loss had to be met. In this case the cost of replacement of the finger was less than that sum. Approval to replace the arm was therefore sought from members.

Councillor Esmond commented that the fingerpost was in such a position that children were able to climb on to the wall nearby and swing from the arms. The arm that had been broken was especially important as it was directing people towards the Ferry Port.

Members agreed to approve the replacement of the damaged arm of the finger post. It was considered not feasible to reposition the sign at this stage but any further damage might mean re-siting with the associated additional costs would have to be considered.

### **216. Consultation Paper On Proposed Marine Minerals Dredging Regulations And Procedural Guidance.**

The Town Clerk had received a letter from the Welsh Assembly Government asking if the Town Council wished to comment on the new regulatory framework for marine dredged minerals in Welsh waters. He had placed a copy of the regulations on the side table for any member who wished to browse through. He advised that it was a lengthy document but he believed that the aims of the regulations should be supported.

PROPOSED by Councillor R. Watts  
SECONDED by Councillor E. Hissey

**RESOLVED –**

The Town Council agreed to support the aims of the regulations as stated in the Consultation Paper on Proposed Marine Minerals Dredging.

**217. Vandalism and Anti Social Behaviour at The Memorial Park Area of Pembroke Dock.**

The Town Clerk had been in correspondence with Acting Inspector Gareth Thomas of Pembroke Dock Police station about the matter, as attached at Appendix A. Inspector Thomas had agreed to come to the next Town Council meeting to be held on Thursday 4<sup>th</sup> January 2007.

The Town Clerk also advised that Nick Ainger, MP, would also be attending the next Town Council meeting to discuss the provision of PCSOs.

**218. Pembrokeshire Youth Offending Team – Bike Project.**

The Town Clerk had been approached by the team to enquire if the Town Council could support their work by means of a small grant. The Town Council under sections 5 and 17 of the Crime and Disorder Act 1998 were entitled to spend part of its precept on supporting and directing crime reduction initiatives etc. The group were attempting to encourage young people to become involved with BMX sessions and they took part in the Pembroke Dock Midsummer Festival held at the Park. There were currently 24 young people engaged on the project with 16 forming the core group. Of the 16, 8 came from the Pembroke Dock Town Council area i.e. postcode SA72 6--. The project started in January 2004 and so far over 40 people had benefited from the scheme. The current project for which the team were seeking financial assistance was BMX cycling and the provision of ramps, pads etc which would cost £328 in total. Financial assistance in meeting this cost was requested.

Councillor S. Perkins advised that this scheme had proved to be very successful and has been well supported by Communities First.

PROPOSED by Councillor D. Esmond  
SECONDED by Councillor P. Weatherall

**RESOLVED –**

That the Town Council should award a grant of £250 towards the work being carried out by the Bike Project of the Pembrokeshire Youth Offending Team.

### **219. Canopy For The Challenger Tank.**

As requested the Town Clerk had made some enquiries about some sort of canopy for the Challenger Tank. The initial costings for a substantial cover with a roof and cover for one side were £61,921. He had written to the Townscape Heritage Initiative to see if they could offer some sort of grant but he was not optimistic as the tank was not really part of Pembroke Dock Heritage. He advised that the Town Council could seek other forms of grant aid but he thought it was unlikely they would be able to reduce costs substantially below this figure as planning permission would be required and any construction would need to be in keeping with other buildings nearby. It would also be necessary to ensure that the canopy was moveable as it was likely that the tank would need to be moved once the Martello Quay building work commenced.

The Town Clerk reported that he had asked whether the Youth Offending Team would be willing to maintain the paintwork of the tank on a regular basis which would keep it in a reasonable condition. He was hopeful that this would come to fruition.

Members agreed that maintenance of the paintwork of the tank which would be undertaken by the Youth Offending Team would be the best option to follow at the present time.

### **220. Land At Western Way Pembroke Dock.**

The Town Clerk had received a letter from Chris Richards the Property Review Officer of Pembrokeshire County Council to enquire if the Town Council had any objections to land at Western Way being purchased by a resident of Front Street in order to build a garage. Details of the letter and site of the plot were attached at Appendix 2.

All Members were in favour of the land at Western Way being purchased by a resident of Front Street.

### **221. Purchase Of Anti Virus Guard Software.**

The Town Clerk advised that the Town Council's current software would expire in January 2007 and he requested permission to be given to purchase an upgrade at the cost of £24.95 per machine i.e. £99.80 in total for 4 machines.

Members' approval for this purchase was requested to which members agreed.

### **222. Traffic Calming – Bush Street, Pembroke Dock.**

The Town Clerk had received a letter from Pembrokeshire County Council advising him that they intended to improve the traffic calming measures near to Pembroke Dock Community School such that there would be speed cushions introduced near to the

crossings and a further island just before the junction with St John's Road / St Peter's Road. The plan had been placed on the table to the right of the Council Chamber for members to peruse.

Councillor S. Perkins advised that the Head Teacher of the Community School was in favour of these measures but there had been letters of objection.

Following discussion, it was

PROPOSED by Councillor D. Jones  
SECONDED by Councillor Mrs. C. Fortune

**RESOLVED –**

That the Town Council were satisfied with the proposed traffic calming measures to be situated near to Pembroke Dock Community School.

**223. Proposed Residential Development on Land Adjacent to Pennar Robins Football Club Ground.**

The Town Clerk had been informed that the Pembroke Dock Civic Society had written to the Welsh Assembly Government requesting that the application for planning permission be called in. No further information was available but he understood that the planning application came before the County Council on Tuesday 5<sup>th</sup> December 2006 when it was approved.

This information was provided to update members on the issue.

Councillor S. Perkins commented that it was essential to ensure that the planning application was adhered to totally and that everything that had been agreed would be put in place.

**224. Planning Applications**

<b>06/0900/AD</b>	Lloyds TSB Property Management PO Box 112 Canons House Bristol BS99 7LB	Lloyds TSB 35 Dimond Street Pembroke Dock - <b>Erection of a projecting sign</b>
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PROPOSED by Councillor R. Watts  
SECONDED by Councillor Mrs. C. Fortune

**RESOLVED –**

That the Town Council have no objection to this application.

**06/0911/PA** Leighton Edwards 58a Bush Street,  
2 Ashton View, Pembroke Dock,  
Waterloo Road, SA72 6DE – **Change of use**  
Milford Haven **of shop to living accommodation**

PROPOSED by Councillor D.Esmond  
SECONDED by Councillor Mrs. V. M.J. Roach

**RESOLVED –**  
That the Town Council have no  
objection to this application.

**06/0922/PA** Miss S Davies Fairhaven,  
Fairhaven 5 Pembroke Road.  
5 Pembroke Road Pembroke Dock,  
Pembroke Dock. SA72 6PG – **Alterations and extensions**

PROPOSED by Councillor Mrs. C. Fortune  
SECONDED by Councillor Mrs. V.M.J.Roach

**RESOLVED –**  
That the Town Council have no  
objection to this application.

**06/0941/PA** Mr. T. Rahman, 75 Queen Street, Pembroke Dock -  
117 City Road, **Change of use of ground floor into**  
Haverfordwest. **hot food takeaway.**

PROPOSED by Councillor P. Weatherall  
SECONDED by Councillor R. Watts

**RESOLVED –**  
That the Town Council recommend refusal  
of this application due to insufficient parking  
space available for customers.

**06/0942/PA** Gareth and Claire Beach Road, Llanreath,  
Williams, Pembroke Dock -  
5 Woodfield Grove, **Erection of two dwellings.**  
Cosheston, SA72 4UE.

PROPOSED by Councillor Mrs. V.M.J. Roach  
SECONDED by Councillor Mrs. C. Fortune

**RESOLVED –**  
That the Town Council have no objection  
to this application.

**06/0944/PA** Mr. Colin Griffiths, 53 Military Road, Pennar,  
c/o 39 Military Road Pembroke Dock -  
Pennar, Pembroke Dock. **Alterations and extension**

PROPOSED by Councillor Mrs. C. Fortune  
SECONDED by Councillor D. Esmond

**RESOLVED –**  
That the Town Council have no  
objection to this application.

**06/0950/PA** Mr. John Lloyd Rear of 31 Prospect Place,  
31 Prospect Place Pembroke Dock -  
Pembroke Dock. **Residential Development**

The Town Clerk had received a letter of objection from Mr. Arthur Kilshaw of 26 Milton Terrace, Pembroke Dock who wished to object to the Planning Application on the following grounds:

1. He believed that domestic gardens should not be used for building plots.
2. He believed that the height of the proposed building exceeded that allowed for 37 Prospect Place which had a height restriction placed on it. He also believed this development did not enhance the Conservation Area in which it was situated. He believed the roof on this development exceeded that allowed for 37, Prospect Place by one metre. Windows had also been shown in the plans in the roof which overlooked Milton Terrace. Roof windows overlooking Milton Terrace were not permitted on the 37 Prospect Place development.

He was also concerned that if the development went ahead it would not be properly supervised and there would be similar problems as those that took place at 37 Prospect Place.

The development would also increase traffic flow in an area which already suffered from on-street parking.

PROPOSED by Councillor Mrs. V.M.J.Roach  
SECONDED by Councillor D. Esmond

**RESOLVED –**  
That the Town Council recommend refusal of this  
application on the grounds of:

- overdevelopment of the area
- off-street parking taken from 31 Prospect Place
- traffic problems in Milton Terrace (increased traffic flow)

**06/0955/PA** Mr. and Mrs. J. Likeman Tides Reach, Pembroke Ferry,  
Tides Reach Pembroke Dock -  
Pembroke Ferry, **Extension to dwelling.**  
Pembroke Dock.

PROPOSED by Councillor P. Weatherall  
SECONDED by Councillor Mrs. C. Fortune

**RESOLVED –**  
That the Town Council have no  
objection to this application.

**06/0983/PA** David Walker, Albion House  
Pinewood Albion Square  
Park Road, Pembroke Dock – **Proposed change of use**  
Tenby. **of shop units to self contained flats**

The Town Council deferred their comments until clarification was sought as to whether there would be sufficient off street parking provided. Concern was expressed regarding the retention of the arched windows currently in the property.

**06/0988/PA** Celtic Homes Ltd. Plot 5,  
West Furzton Farm Sycamore Woods,  
Maidenwells, Bufferland, Pembroke Dock –  
Pembroke. **Erection of one dwelling**

PROPOSED by Councillor Mrs. C. Fortune  
SECONDED by Councillor P. Gwyther

**RESOLVED –**  
That the Town Council have no  
objection to this application.

**06/0993/PA** Crestdandy Ltd. Meyrick Stores (formerly Fenton Factors)  
c/o Fenton Factors, Meyrick Street, Pembroke Dock -  
Stepney Terrace, **Change of use from Shop/Stores to**  
Prendergast, **Restaurant and Takeaway.**  
Haverfordwest.

Councillor D. Esmond declared his interest in this matter and took no part in the discussion or voting.



PROPOSED by Councillor Mrs. C. Fortune  
SECONDED by Councillor R. Watts

**RESOLVED –**  
That the Town Council have no  
objection to this application.

**06/1001/PA** Mrs. M.A. Counsell                      49 Gwyther Street  
31 Crickets Field Road                      Pembroke Dock -  
London E5 8NR                                      **Erection of two dwellings and garages**

Councillor R. Watts declared his interest in this matter and took no part in the discussion or voting.

PROPOSED by Councillor D. Esmond  
SECONDED by Councillor P. Weatherall

**RESOLVED –**  
That the Town Council recommend refusal of this  
application on the grounds of overdevelopment of the area  
and traffic problems. The development is in a  
conservation area and the proposed building would not be  
in keeping with other properties nearby.

**06/1017/PA** Mr. Lloyd James                      1 Fairway,  
1 Fairway    Pembroke Dock -  
Pembroke Dock                                      **3 bay garage to house classic cars**

PROPOSED by Councillor R. Watts  
SECONDED by Councillor Mrs. V.M.J. Roach

**RESOLVED –**  
That the Town Council have no  
objection to this application.

## **225. Planning Decisions**

**06/0767/PA** Erection of one dwelling – Plot R St. Patricks Hill, Llanreath, Pembroke  
Dock - **Approved**

**06/0828/PA** Erection of single storey extension – 2 Owen Street, Pennar, Pembroke  
Dock – **Approved**

**06/0831/PA** Additional car parking – Site adjacent PCC Contact Centre, Argyle Street, (part of site of former CP School), plus land southwest of Trinity Road, Pembroke Dock – **Approved**

**06/0834/PA** Extension to Dwelling – 7 Ferry Road, Pennar, Pembroke Dock – **Approved**

### **113. SUPPLEMENTARY REPORT OF THE TOWN CLERK**

#### **226. Lease Of The Pater Hall, Pembroke Dock.**

Councillor R.G. Watts declared his interest in this matter and took no part in the discussion or voting.

The Town Clerk had received the documentation to be signed by the Town Council which would grant a lease of the Pater Hall to the Pater Hall Community Trust. The document had been completed by the Town Council Solicitors and was in order. This lease would then have to be signed by the Trust at its meeting to be held the following week. A further sub lease would then be signed between the Trust and the Town Council to grant them occupancy of the suite of offices it currently occupies as well as the new offices which would hopefully be in place by June of 2007. The documents were on the table to the side of the chamber and would need to be signed by the Mayor and the Town Clerk on behalf of the Council.

PROPOSED by Councillor E. Hissey  
SECONDED by Councillor P. Weatherall

#### **RESOLVED –**

That the Town Council approve the signing of the documentation granting a lease of the Pater Hall to the Pater Hall Community Trust, and the subsequent signing of a sub lease to grant occupation of the suite of offices it currently occupies as well as the proposed offices due for completion in June 2007.

#### **227. Absence of Councillor Mrs Pat Folland.**

Members were reminded that Councillor Folland had last attended a Town Council Meeting on 1 June 2006. She had always submitted her apologies for failure to attend since then on the grounds of ill health. Those apologies had been accepted by the Council.

The position as stated in Section 85 of the Local Government Act 1972 is that a councillor ceased to be a member of the council if he / she failed throughout a period of six consecutive months from the date of his / her last attendance to attend any meeting of the council unless his / her absence was due to some reason approved by the council. The

Legal Advice the Town Clerk had received from the Society of Local Council Clerks was that the Town Council needed to resolve to accept Mrs. Folland's absence and in so doing it needed to perhaps seek medical evidence to support her absence. The Town Clerk had spoken to Councillor Folland and subject to the Town Council's decision she was prepared to submit such evidence. As six months had elapsed it would be appropriate to give a stated period of approved absence and to then review the situation at the end of that period. He had also sought the advice of the Monitoring Officer's Section at Pembrokeshire County Council who has confirmed that the matter could be dealt with in the manner he had outlined.

Councillor S. Perkins, on behalf of the Town Council, stated that the Town Council totally supported Councillor Mrs. Folland. She had done a lot of good work in the past and had been diligent in her duties.

Councillor E. Hissey requested the Town Clerk to write to Councillor Mrs. Folland, wishing her well.

The Town Clerk advised that he would write to Councillor Mrs. Folland requesting a medical statement advising her that the matter would be reviewed in three months' time.

PROPOSED by Councillor D. Esmond  
SECONDED by Councillor E. Hissey

**RESOLVED –**  
That the Town Clerk should ask Councillor Mrs. Folland to supply a medical statement from her GP and review the matter in three months time.

**228. Invitation From Christine Gwyther, AM to Visit the National Assembly For Wales.**

The Town Clerk had received a letter inviting members of the Council to arrange a visit to the Assembly in 2007.

The Town Clerk asked members to indicate whether they wished him to arrange such a visit and whether it should take place during the day (Monday to Friday) or in the early evening. Depending on the numbers who wished to attend he would also organise the transport if requested.

Members requested the Town Clerk to add this item to the Agenda for the next meeting of the Town Council.

**229. Letter Concerning the Proposed Development at 49, Gwyther Street, Pembroke Dock.**

The Town Clerk attached at Appendix C a letter he had received from Mr D King of 25, Gwyther Street which concerned the above development which members would wish to take into account as part of their consideration of the submitted plans. (This was discussed under item 224.)

**230. Planning Applications**

**06/1056/PA** Mr and Mrs G Boswell 28 High Street, Pembroke Dock - **Two storey extension - amended design in retrospect.**

PROPOSED by Councillor Mrs. C. Fortune  
SECONDED by Councillor Mrs. V.M.J. Roach

**RESOLVED –**  
That the Town Council have no objection to this application. However, concern was expressed regarding applications being made retrospectively.

**06/1030/PA** W.J.E. and Mrs. F.E. Harris Land adjacent Llanion Industrial Estate Llanion, Pembroke Dock - **Erection of two commercial units**

PROPOSED by Councillor R. Watts  
SECONDED by Councillor D. Esmond

**RESOLVED –**  
That the Town Council have no objection to this application.

**06/1031/PA** Focus DIY Ltd. Focus DIY Store, London Road, Bierspool, Pembroke Dock - **Erect additional galvanised palisade fence and gates to extend compound.**

PROPOSED by Councillor D. Jones  
SECONDED by Councillor D. Esmond

**RESOLVED –**  
That the Town Council have no  
objection to this application.

**06/1050/PA** Mr. R. Hamer, 107 Laws Street,  
107 Laws Street, Pembroke Dock -  
Pembroke Dock, **Extension to dwelling.**  
SA72 6DQ.

Councillor P. Weatherall declared an interest in this matter and took no part in the discussion or voting.

PROPOSED by Councillor Mrs. V.M.J. Roach  
SECONDED by Councillor R. Watts

**RESOLVED –**  
That the Town Council have no  
objection to this application.

**06/1055/PA** Preseli Construction, Land at Pembroke Ferry,  
c/o Alan Colley, Pembroke Ferry,  
3 Crickmarren Close Pembroke Dock -  
Pembroke SA71 5LQ. **Revision to partly implemented  
planning approval PB/2486/11  
to allow erection of 20 dwellings.**

In addition to this application a letter of objection had been received from Mr. P. Lloyd, a resident of Pembroke Ferry, which had been distributed to members prior to the meeting.

PROPOSED by Councillor P. Weatherall  
SECONDED by Councillor D. Esmond

**RESOLVED –**  
That the Town Council recommend refusal of this  
application on the grounds of:

- Overdevelopment
- Access/Egress problems to the development from the Pembroke Ferry Road
- Sewerage and drainage problems – it was considered inappropriate and environmentally unacceptable for the properties' sewerage to be dealt with by means of septic tanks. Any accidental overflows would enter the Milford Haven estuary which is an SSSI.
- The development is in an area of SSSI

## **114. REPORT OF THE FINANCIAL OFFICER**

### **22. Payment of Accounts**

The following accounts were submitted for approval of payment:-

102	The Consortium – Stationery	£90.89
103	British Telecom – Telephone Charges	£112.76
104	Konica Minolta – Photocopying	£117.59
105	The Festive Lighting Co. – Bulbs – Christmas Lights	£249.69
106	The Pater Pantomime Society - Donation	£250.00
107	The Friends of South Pembrokeshire Hospital - Donation	£100.00
108	Pembroke Dock Pensioners Friendship Club - Donation	£100.00
109	Pembrokeshire Scouts- Donation	£100.00

The Town Clerk asked for the following additional accounts to be approved for payment:

110	I. Jones – Champagne (Best Dressed Business Window and House Competition)	£85.45
111	Petty Cash	£80.00
112	M. Katra – Computer Support	£277.50
113	J.S. Pickering Electrical–Installation of Christmas Lights	£1,150.00
114	Grahams Hoist Service – Erection of Christmas Lights	£2,200.00
115	Talk Talk – Telephone Charges	£14.41
116.	Newey and Eyre – Materials – Christmas Lighting	£13.93

PROPOSED by Councillor Mrs. P. George  
SECONDED by Councillor D.Esmond

**RESOLVED –**  
That Account Nos. 102-116 be approved  
for payment.

### **23. Salaries and Wages**

The gross sum of £4,797.29 was paid in respect of Salaries, Wages, Tax and NI for the month of November, 2006.

The Financial Officer extended her Best Wishes for Christmas and the New Year to Members and their families.

## **115. UPDATE ON THE ARRANGEMENTS FOR THE CHRISTMAS EVENT ON 16<sup>TH</sup> DECEMBER 2006**

Councillor Mrs. P. George advised that it had been necessary to downgrade the Christmas Event this year. The events which would take place on Saturday 16<sup>th</sup> December were as follows:

6.30pm	Arrival of Father Christmas at Memorial Park and journey by Sleigh to Lower Meyrick Street
7.00pm	Switching on of Christmas Tree Lights and singing of Carols around the Christmas Tree in Lower Meyrick Street
7.30pm	(approx) Fireworks Display

There would be Illuminated Property and Window Competitions, together with Business/Shop Display prizes, the judging of which would take place on Wednesday 20<sup>th</sup> December.

It had been necessary to cancel the Fair as Pembrokeshire County Council were unhappy to allow traffic to go past fairground attractions even on a one-way basis and these attractions could not be accommodated in Lower Meyrick Street. The Town Clerk reported that Tenby had experienced similar problems in getting floats.. He commented that perhaps Western Way Car Park could be used next year and that thought be given to something other than a Carnival which had perhaps served its usefulness.

Councillor Mrs. George thanked Jeremy Jones for the work he had carried out on the Christmas Decorations at the Pump House.

## **116. REVISION OF STANDING ORDERS**

This item had been deferred from the previous meeting of the Town Council.

Following discussion, it was

PROPOSED by Councillor R Watts  
SECONDED by Councillor D. Esmond

### **RESOLVED –**

That a question and answer session for members of the public should be held during the first ten minutes of the Town Council meeting. There would be a maximum of two minutes for a resident of the town to pose each question. The session would run for a trial period of six months in order to adjust times as necessary and to consider its usefulness.

After further discussion, it was

PROPOSED by Councillor Mrs. C. Fortune  
SECONDED by Councillor Mrs. P.E. George

**RESOLVED-**

To bring back the Agenda item 'Any Other Business', whereby Councillors are invited by the Mayor to raise any issues which they feel should be brought to the Town Council's attention. Any item involving maintenance matters would need to be brought to the Town Clerk's attention prior to the meeting. It was not appropriate to raise this separately. A schedule to note such matters would be placed on the table to the side of the Chamber at each meeting.

**117. REPORTS FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES**

**(a) Early Years Nativity at the Junior School**

Councillor Mrs. P. George reported that she had attended the Nativity at the Junior School which had been very enjoyable.

**(b) Louisa Saunders Trust**

Councillor Mrs. P. George reported that she had attended for the first time a meeting of the Louisa Saunders Trust and had been elected as Chairman.

**(c) P.C.C. Southern Liaison Group**

Councillor R. Watts reported that he had attended a recent meeting of the P.C.C. Southern Liaison Group which he felt had proved to be chaotic and had not provided an Agenda or Minutes of the last meeting. It had commenced with a presentation with local police regarding the provision of PCSOs and the setting up of Neighbourhood Forums. Pembroke Dock would be getting a team which would cover the whole of the town and could therefore be deployed to an area decided by the Police. One option that could be considered would be for the Town Council to employ a PCSO and have complete control of where that officer worked. Councillor Watts advised that further information was required from the Police and to see whether it was viable to employ a PCSO or not.

Councillor S. Perkins commented that these were questions which Members could ask Inspector Thomas and Nick Ainger when they attend the next meeting of the Town Council.

**(d) Pembroke Dock Environmental Action Team**

The Town Clerk reported that progress was being made regarding the litter problem in London Road Industrial Estate. A Litter Pick had been arranged for 8<sup>th</sup> January at 9.30am and the Town Clerk had agreement with the 4 shops concerned. The Litter Pick would continue to take place every Monday at 9.30am.

The Town Clerk also reported that Brian Maddocks of Pembrokeshire County Council would give us some assistance with our summer planting next year.

**118. ANY OTHER BUSINESS**

Councillor E. Hissey reported that he would be out of the County from 21/12 – 6/1 and offered his apologies for being unable to attend the next meeting on the 4<sup>th</sup> January.

Councillor Mrs. V.M.J. Roach suggested, and Members agreed, that the Town Council staff should be granted a Christmas Gratuity of £25.

**The meeting ended at 2150hrs.**

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**Mayor**